

# MORETON, BOBBINGWORTH AND THE LAVERS PARISH COUNCIL

Clerk: Mrs Adriana Jones

Email: [clerk@mbiparishcouncil.co.uk](mailto:clerk@mbiparishcouncil.co.uk)

Dear Councillor

You are hereby summoned to attend a Meeting of Moreton, Bobbingworth and the Lavers Parish Council, which will be held on **Tuesday 15<sup>th</sup> July 2025 at 7.30pm at MAGDALEN LAVER VILLAGE HALL.**



**Adriana Jones**  
**Parish Clerk and RFO**  
**3<sup>rd</sup> July 2024**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 2. OTHER ABSENCES

To note any absences for which no apology has been received.

### 3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members. A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Other Registerable or Non-Registerable Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

### 4. CONFIRMATION OF MINUTES

To approve as a correct record the Minutes of the 10<sup>th</sup> June 2025 Extraordinary Parish Council meeting as previously circulated.

### 5. PARISHIONERS' FORUM

To receive questions from members of the public. In accordance with an agreed procedure, the time allocated for public questions may be limited to 10 minutes or such other period determined by the Chairman of the Meeting.

### 6. GREEN DATA SOLAR FARM

To receive a short 5-10 minute presentation on proposals for a solar farm off of Foster Street, Hastingwood. This site is not within the Parish of Moreton, Bobbingworth and the Lavers, but just outside.

### 7. REPORTS

To receive any verbal reports from Councillors, which may include those who are representatives on Committees, Working Groups, Outside Bodies or who have attended other meetings. Councillors are asked to note that no decisions can be taken under this agenda item.

- a) Chairman's Report
- b) Vice Chairman's Report
- c) District and County Councillor Reports
  - Cllr Padfield – *thanks have been received for new defibrillator at Little Laver by members of the community.*
- d) Parish Councillor Reports
  - Cllr Stuart – *Email from resident regarding poor state of Pensons Lane surface*
  - Cllr Stuart – *Email from resident regarding fireworks at Blakes Golf Club 27/6/25*
- e) Police reports
  - *NOTE: Clerk requested PC Warren include all crimes – not just those that were deemed relevant.*

### 8. PUBLIC RIGHTS OF WAY (PRoW)

1. To **NOTE** any updates or issues, including any update on report submitted by Cllr Day in May regarding Magdalen Laver 32.
2. To **NOTE** that public rights of way useful information has been placed in Parish Noticeboards, and was included in the two Parish Magazines. Details are also already on the Parish Council website.

3. **Parish Paths Partnership (P3)** - This is an ECC-funded community-based scheme that enables local volunteers to look after and/or promote their local Public Right of Way network, and includes training and can include funding for works. The Clerk has asked for further information which it is hoped will be available for the meeting, and Councillors will be asked to **CONSIDER** if they wish to join the scheme.

## **9. COMMUNITY DEFIBRILLATORS**

To note that four defibrillator signs were purchased as agreed at a total cost of £109.44 including VAT. To receive an update from the Chairman in terms installing these signs, and if the connection of both the Moreton and Little Laver cabinets has been made to the electricity supply.

## **10. RURAL AFFORDABLE HOUSING**

Councillors will recall that the Chairman and Clerk were due to meet with RCCE with regard to the possible Moreton Village Hall project, and the possibility of affordable housing to assist in funding the build of the village hall. Correspondence has been received from the RCCE which asks if the parish council is still looking for affordable housing as per aspirations in the neighbourhood plan, and that perhaps a 'proper walk round / site finding exercise' with Hastoe Housing Association (the preferred supplier for rural development in Epping Forest) should be undertaken. The Clerk will provide a further update on this matter at the meeting.

## **11.SCHOOL PARKING / TRAFFIC**

The Clerk received an email from the School with regard to possible dates for a working group meeting, which she both responded to and sent on to Cllr Dawson to complete. A meeting of the working group has been arranged for 7<sup>th</sup> July 2025 at 11am. As the Clerk will be on annual leave, Cllr Dawson will be in attendance to represent the Council, and will provide an update on the meeting.

## **12.HERITAGE PROJECT**

Cllr Stuart and the Clerk met with a local historian in June to discuss a possible project promoting and recording some of the historic connections and stories this parish has. The meeting was extremely interesting, and Cllr Stuart has undertaken work regarding a possible project idea. This will include creating a heritage trail across the parish, with information boards being located along PRow at points of interest, where people can find out more about the parish history whilst walking, and ensuring these locations are recorded. Cllr Stuart will provide a further update for Councillors at the meeting. If Councillors are in general agreement, it is expected that this Parish Council will apply for funding via the National Lottery Heritage Grant to pay for the project, which will require a full project plan and supporting paperwork. The Clerk has already sent off a 'Project Enquiry Form' to the National Lottery Fund to obtain feedback as to if this is the type of project the fund would support. Councillors are asked to **AGREE** this project, and the best way forward.

## **13.COMMUNITY SPEEDWATCH**

To receive an update on any community speedwatch activity.

## **14. EMAIL PROVIDER**

The Parish Council has now fully moved over to using Cloudnext as their email host. The Domian currently remains with Vikatechost, however this will be moved over when it is time for renewal. It is hoped that by the time of the meeting, all Councillors would have set up, and be using, their Parish Council email accounts.

## **15.CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT**

To receive the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to receive such correspondence and communication, as the Clerk may place before the Council. Items under this agenda item are for noting only, and at the time of printing the agenda includes:

- a) ECC, EFDC, EALC and RCCE communications are emailed to Members on a regular basis and where relevant information is included
- b) 'Tommy' to be placed on Moreton Village Green (or another location) for VJ Day 80<sup>th</sup> Anniversary on 15<sup>th</sup> August?
- c) Repairs to Pedlars End Sign – Cost £152 to repair the sign, install it, reaffix the name sign, and paint all the timber black (2 coats).
- d) External Audit paperwork sent to auditor, and published in accordance with the relevant legislation.
- e) Fidelity guarantee increased to £50,000, following internal audit report.
- f) Local Government Reorganisation – W/c 23<sup>rd</sup> June a telephone and written survey of 1,400 residents was started by the National Centre for Social Research to gather residents' views and priorities to help shape local government reorganisation across Greater Essex. The feedback will inform business cases being developed by the 15 councils in Essex, which are due to be submitted to the Government in September. The Government is currently reviewing how councils in Greater Essex are structured and

believes reorganising and simplifying councils can help grow the economy while delivering better public services.

- g) Winter Salt Bag Scheme – deadline 21<sup>st</sup> July.
- h) Remote attendance and Proxy Voting update from Government – Sets out that the Government plans to enable remote attendance and proxy voting for councils, and by doing allowing remote attendance at meetings it will give councils the freedom to operate more efficiently and make elected roles more accessible for more people. The introduction of proxy voting will support council decision-making when Councillors are away because of serious or long-term illness or becoming a new parent. Full details and implementation date is awaited (when Government has time)
- i) Transport East's Travel Behaviour Survey Report for Essex has now been published; <https://www.transporteast.gov.uk/travel-survey/essex> - This comprehensive document offers invaluable insights into how residents across Essex travel, their reasons for transport choices, and the barriers they face in adopting more sustainable methods. The findings can play a critical role in guiding transport planning and policy development

#### **16. COMMEMORATIVE BENCH CAROL FOULSER**

To receive any update with regard to the installation and an official opening/unveiling of the bench so that members of Carol's family, friends and members of this Parish Council can be in attendance.

#### **17. SIGNAGE AND SPEED ISSUES BOVINGER MILL - LHP**

At the May meeting it was agreed to focus on improved signage rather than speed as a result of the area not meeting the ECC standards for Bovinger to be classed as a village. As such, the Clerk has investigated different options and sent these to ECC for consideration. The Clerk will provide a further update at the meeting.

#### **18. EFDC £60 CHARGE FOR GREEN WASTE COLLECTION**

At the 10<sup>th</sup> June meeting of the EFDC Overview and Scrutiny Committee, a draft report was presented to the Committee regarding the possible splitting of food and garden waste, with the Committee being asked to consider the draft report which would be going to Cabinet on 14<sup>th</sup> July. The recommendations made are to stop the current co-mingled food and garden waste collection service (the current cost of which is £2.1m per year) and introduce a new separate food waste collection service (at an estimated cost of £1.9m per year) to achieve a saving of £200,000 per year. Food collections must be weekly under current legislation. A separate, subscription-based, fortnightly garden waste service would be introduced alongside the new food waste collection service. This fortnightly service would likely run for 10 months of the year and is estimated to generate enough income to cover the operating costs.

The draft report that went to Committee asked three things:

1. To agree that EFDC will develop a waste collection service that collects food and garden waste separately and implements in 2026.
2. To agree that EFDC introduce a yearly garden waste subscription charge of £60 per year for fortnightly collections of garden waste.
3. To agree that officers continue discussions with Essex County Council regarding funding to implement the new food and garden waste collection service.

The EFDC Overview and Scrutiny Committee recommended the draft cabinet report is taken to Cabinet, however with regard to the three specific recommendations in the report (above), it was agreed in principle to recommend item 1, contingent on 2 being deferred to Place (Committee) on 1<sup>st</sup> July for discussion, and agree in principle item 3 of the report, which will be going to Cabinet on 14<sup>th</sup> July. This matter is still to be fully considered by EFDC, and agreement has not yet been reached as to if it will / will not be implemented, and if so the full details of the implementation.

Specifically with regard to how it would be determined who had / had not paid for their annual collection, this would be done by way of a sticker placed on the bin each year confirming payment had been received, which would include the address of the property, and be backed up by an electronic technology held by the collectors.

For a full copy of the report, Councillors should visit:

<https://rds.eppingforestdc.gov.uk/documents/g12323/Public%20reports%20pack%2010th-Jun-2025%2019.00%20Overview%20Scrutiny%20Committee.pdf?T=10>

Councillors are also urged to view the webcast of the Overview and Scrutiny Committee meeting (visit [https://eppingforestdc.public-i.tv/core/portal/webcast\\_interactive/987851](https://eppingforestdc.public-i.tv/core/portal/webcast_interactive/987851), with the discussion starting at 47m.30s).

#### **19. REVIEW OF POLICIES, STANDING ORDERS, FINANCIAL REGULATIONS, AND RISK REVIEW**

In July 2024, the Council created a full set of policies, and reviewed all of its current policies that were in place. This should be completed on an annual basis. The Parish Council is therefore asked to review its policies,

Standing Orders, Financial Regulation and Risk Review, full details of which will be sent to Councillors by way of a separate email with all the required links / paperwork. Councillors are asked to agree the addition of an IT Policy, as is required by the updated Smaller Authorities Proper Practices Panel Practitioners Guide 2025.

## 20. PLANNING

- a) At the September 2024 meeting, Councillors discussed the need to conduct site visits for each and every planning application. This was initially raised by Cllr Darken who found the site visits extremely useful. It was agreed at the September meeting that the Council needed to use its discretion as to when site visits were needed. Councillors are now asked to reconsider this matter and confirm if they still wish to hold the same position.
- b) To **AGREE** responses to planning applications which may not have been responded to before the date of this meeting:

EPF/1173/25 & EPF/1256/25	Black Hall, Bridge Road, Moreton, Ongar, CM5 0LJ	Single storey rear extension, and listed building application for the same. <a href="https://eppingforestdc.my.site.com/pr/s/planning-application/a0hTv000008Uwra">https://eppingforestdc.my.site.com/pr/s/planning-application/a0hTv000008Uwra</a>
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- c) To **NOTE** the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/1054/25	Firs House, Moreton Road, Bobbingworth, Ongar, CM5 0LU	Variation to Condition 2 of EPF/0466/25 (Removal of existing side extension and front section of house. Construction of two storey front gable, single storey side extension and two storey rear extension, conversion of loft space and rear dormer - inline with Certificate of Lawful Development Approval EPF/1551/23) <b>NO OBJECTION</b>
EPF/0925/25 & EPF/0951/25LB	Lunds Farm House, Wind Hill, Magdalen Laver, Ongar, CM5 0EX	Demolition of conservatory and erection of single storey side extension. Conversion of garage to habitable space for ancillary use, and listed building application for the same <b>NO OBJECTION</b>
EPF/1054/25	Firs House, Moreton Road, Bobbingworth, Ongar, CM5 0LU	Variation to Condition 2 of EPF/0466/25 (Removal of existing side extension and front section of house. Construction of two storey front gable, single storey side extension and two storey rear extension, conversion of loft space and rear dormer - inline with Certificate of Lawful Development Approval EPF/1551/23) <b>NO OBJECTION</b>

- d) To **NOTE** the following planning application for which EFDC **do not** accept comment:

EPF/1078/25 DRC	Weald Lodge, Weald Bridge Road, North Weald Bassett, Epping, CM16 6AU	Application for approval of details reserved by Condition 3 (Details of external finishes) & Condition 4 (Details of windows and doors) on planning permission EPF/0950/22 (Replacement amenity building).
EPF/1086/25	Nether Hall, Church Road, Moreton, Ongar, CM5 0JA	Application for approval of details reserved by conditions 4 & 5 on planning permission EPF/0980/23 (Change of use of land and retrospective siting of one lodge for short-term tourist accommodation).

- e) To **NOTE** the following Planning decision by EFDC:

EPF/0813/25 & EPF/0837/25	Watermans End House, Watery Lane, Little Laver, Harlow, CM17 0RQ	Demolition of rear porch extension and large shed and glass house, relocating oil tank and small shed. Create new door opening to kitchen. New rear extension to form new guest suite, with swimming pool and car port. Listed building application for the same.	<i>Refused 02/06/2025 Inadequate info supplied. PC had no objection</i>
EPF/1064/25	Maltings Farm, Blossom Lodge, Maltings Hill, Moreton, Ongar, CM5 0JY	Non-Material Amendment to EPF/2490/24 (Revised application to EPF/1877/24) Construction of outbuilding to facilitate home gym and home office.	<i>Refused 16/06/2025 More than non material amendment. PC were unable to comment</i>

f) To **NOTE** the following appeals:

**1. EPF/2567/24** (APP/J1535/D/25/3365061 - AP-13501)

North Wilmore Barn, Workers Road, High Laver, Ongar, CM5 0DZ

Permission for already constructed lobby which has been built with an eaves level higher than that of the originally consented scheme.

**2. EPF/2568/24** (APP/J1535/Y/25/3365067 - AP-13500)

North Wilmore Barn, Workers Road, High Laver, Ongar, CM5 0DZ

Grade II listed building application Permission for already constructed lobby which has been built with an eaves level higher than that of the originally consented scheme.

The Parish Council had no objection to either of these applications.

**21. FINANCIAL MATTERS**

a) To approve the payments listed below:

BACS	A Jones	May and June Salary (PAYE taken off credit)	£1,386.66
BACS	HMRC	Employers National Insurance cont May & June (taken off credit)	£82.90
BACS	Heelis & Lodge	Internal Audit 24/25	£220.00
BACS	Microsoft (Reimb A Jones)	Office 365 subs	£84.99 (VAT £17.00)

**22. ITEMS FOR NEXT MEETING / UPDATE TO KEEP ON AGENDA**

- RCCE / Moreton Village Hall
- Application to register Moreton Village Green – no update
- Devolution and Local Government Reform

**23. DATES AND LOCATIONS OF MEETING 2025**

Tuesday 9<sup>th</sup> September 2025 – Moreton VH

Tuesday 11<sup>th</sup> November 2025 – Moreton VH

Tuesday 9<sup>th</sup> December 2025 – Moreton VH Open Parish Meeting