

# **MORETON, BOBBINGWORTH AND THE LAVERS PARISH COUNCIL**

## **DRAFT MINUTES**

**Meeting:** Council Meeting

**Date:** 9<sup>th</sup> July 2024

**Time:** 7.30 PM

**Venue:** Magdalen Laver Village Hall

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### **PRESENT:**

**Councillors (8):** Cllr Crosbie (Chairman), Cllr Stuart, Cllr Darken, Cllr Offord, Cllr Padfield, Cllr Dawson, Cllr Collins, Cllr Carpenter

**Also in Attendance (1):** Adriana Jones – Clerk

**Members of the Public: (4)** Inc EFDC Cllr Balcombe, PC Shepherd\*, and two members of the public

**Members of the Press (0)**

*\* for part of meeting*

### **PC.455 APOLOGIES FOR ABSENCE**

Cllr Day. Cllr Darken had provided apologies via email just prior to the meeting, but too late to be reported at the meeting. EFDC Cllr Hadley had also offered his apologies.

### **PC.456 OTHER ABSENCES**

None.

### **PC.457 DECLARATIONS OF INTEREST**

Cllr Padfield declared an interest concerning the informal consultation by ECC regarding possible changes to footpaths 14 and 15 Magdalen Laver.

### **PC.458 CONFIRMATION OF MINUTES**

The minutes of the Council meetings held on 14<sup>th</sup> May and 18<sup>th</sup> June were approved. **PROPOSED** Cllr Offord and **SECONDED** Cllr Padfield. All agreed.

### **PC.459 CO-OPTION OF COUNCILLOR**

There had been one application for the post of Councillor for The Lavers Ward, by Lynn Carpenter. Lynn provided a brief update on her work experience, advising she enjoyed problem solving, cared about her community and wanted to take an active role within in. Cllr Offord **PROPOSED** Lynn be co-opted as Councillor for The Lavers ward. This was **SECONDED** by Cllr Stuart. All agreed. Cllr Carpenter duly signed her Declaration of Acceptance of Office.

### **PC.460 PARISHIONERS' FORUM**

There were two members of the public present, and they asked if Councillors could introduce themselves, which they did. There were various comments made by the residents throughout the meeting, which was permitted by the Chairman and recorded here under each minute reference.

### **PC.461 REPORTS**

- a) Chairmans report – included within main body of meeting.
- b) Vice Chairmans report – Cllr Stuart advised he had received email correspondence from a local resident regarding a number of road closures in the Parish for which no advance warning was given, which had caused disruption to local residents. Cllr Stuart had forwarded this to EFDC Cllr Balcombe, who had in turn raised this with ECC Cllr Mclvor. Off the back of this, the Clerk had advised that the One.Network website enabled all local residents to be able to plot a specific area and be directly notified by email of any upcoming roadworks in that area. Cllr Stuart had advised Community Spirit of this, and this has been circulated to that group. The Clerk would put something on the website regarding this.
- c) District and County Councillor reports – EFDC Cllr Balcombe advised there was nothing major to report, but commented on some outstanding highway matters that he had referred on to ECC Cllr Mclvor for which he was still awaiting a response. Cllr Balcombe had raised this with EFDC Cllr Whitbread, and he has taking this forward and was waiting for a reply.

- d) Parish Councillor reports – Cllr Collins advised that the Moreton Village Hall Committee had submitted a pre-application request to EFDC. A copy of the documentation was provided to Cllr Balcombe for his information.
- e) Police Report – PC Shepherd provided crime statistics for the last 3 months, advising that for April, May and June there had been 22 calls to police, 12 of which were recorded as crimes, and of those there was one dwelling burglary and 2 non dwelling burglaries. Compared to the same time last year when there were 41 calls to police, and 14 recorded crimes, however it was noted that this was due to a spate of burglaries that occurred in a very short period of time last year. There had thus been a 46% decrease in calls, and 14% decrease in crime for the area.

#### **PC.462 POLICIES AND PROCEDURES**

Councillors were reminded that it was agreed at the May meeting that the Clerk, Chairman and Vice Chairman would form members of a Working Group (WG) to consider and review the Parish Councils policies, and report back to full Council. A meeting of the WG took place on 18<sup>th</sup> June, at which all the Councils policies and procedures were considered. Attached to the agenda were the notes of this meeting which included a number of recommendations for Council to consider as follows:

**RECOMMENDATION 1** – The Terms of Reference (ToR) for the working group be amended to include the following policies / documents: Statement of Internal Control, Reserves Policy, Code of Conduct, Publication Scheme.

**RECOMMENDATION 2** – That all the amended policy documents, as reviewed by the working group at this meeting, be adopted by the Parish Council including the changes proposed at the meeting. This included the Standing Orders, new NALC Model Financial Regulations, and the Financial Risk Assessment.

**RECOMMENDATION 3** – That the Council reviews all the recommendations in the Financial Risk Assessment, and that the Clerk be authorised to action them (this was completed at the meeting).

**RECOMMENDATION 4** – That as per the Internal Auditors suggestion, all the approved policies are uploaded and accessible individually on the Parish Councils Website.

**RECOMMENDATION 5** – That all the named policies in the agreed ToR are reviewed at least once per year.

Cllr Offord **PROPOSED** all recommendations be accepted. This was **SECONDED** by Cllr Dawson. All agreed.

#### **PC.463 PUBLIC RIGHTS OF WAY**

It was **AGREED** this would be a standing item on the agenda.

##### **1. Definitive Map Modification 695 Footpath 32 Moreton (Dog and Pickle car park)**

Councillors noted that the Clerk had received notification that the proposed order for modification to Footpath 32 (relating to a claim for a PRow over land owned by Green King Retailing Limited and the Nags Head Public House, and land to the rear) was set to be determined by an Inspector appointed by the Secretary of State. The proposed order is as follows:

*In exercise of delegated powers it is decided that a Modification Order be made under Section 53(2) (b) of the Wildlife and Countryside Act 1981 on the grounds contained in Section 53 (3) c (i) adding a public footpath from Church Road to Footpath 3. The width of the way is that which is considered reasonable to allow two people to pass and will be cited as 1.5 metres. The route is not one that is maintainable at public expense.*

Attached to the agenda was the plan which showed the proposed addition which forms the modification. Both ECC and the Planning Inspectorate advise that the objections / representations made by the Parish Council and other parties (back in 2019) does not appear to cover any of the matters which the Inspector will be able to take into account, and as such the Secretary of State does not propose to hold an inquiry, hearing or make arrangements for an exchange of written representations, with a decision being made on the basis of the papers submitted by the Order Making Authority (in this case ECC – papers are dated August 2022).

Councillors discussed the proposed footpath, noting that it would go directly through the car park, and the question was raised as to if the landowner would be responsible if somebody was injured by a vehicle whilst walking this path. The Clerk advised that the landowner had certain responsibilities to ensure that footpath was safe to walk across, however she felt this would fall short of having a responsibility to ensure people did not get hit by vehicles using the car park. This would be the responsibility of the pedestrian using the footpath to ensure that it was clear and safe to use, not the landowner. Cllr Carpenter stated that in effect it was no different than what was already being used, to which the Chairman advised this was true however the footpath was being formalised.

## 2. Overgrown PRow in the Parish

Cllr Day had provided a very detailed report to both the Clerk and Councillors of issues found following his and Cllr Stuart's walks along various public rights of way in the parish, after which the following action was taken:

- Footpath Moreton 15 - Reference 2927565 - This section of footpath 15 is on ECC Maintenance schedule to cut once per year. According to ECC website, this was last cut on 29th May. Clerk raised this with ECC and the Chairman spoke with the landowner who stated they would be clearing this in the near future. Update 2/7 from ECC advising work had now been completed.
- Issue 2 Moreton 15 - Reference 2927567 - The Chairman has spoken with the landowner who state they will be clearing this in the near future. ECC update 2/7 advising path clear and not obstructed.
- Issue 3 Moreton 16 - Reference 2927569. Update 2/7 from ECC advising nothing can be done for this year but shall see if path can be added to cutting programme for next year.
- Issue 4 Magdalen Laver 32 - Reference 2927563. Update 2/7 from ECC advising they need to complete further investigations.
- Issue 5 Moreton 15 (Bridge) - Reference 2927570 - The Chairman has spoken with the landowner who state they will be clearing this in the near future. Update 2/7 from ECC advising works completed.
- Issues 6 Magdalen Laver 31 (crops and signage) - Reference 2927572. Update 2/7 from ECC advising they need to complete further investigations.

The Chairman advised there were quite a few missing or damaged signposts and asked what the procedure was for replacing them. The Clerk advised they could contact ECC or the Parish Council. Cllr Collins advised that near the sign for pedlars end needs replacing. Cllr Padfield advised there was a sign at Magdalen Laver Church which had fallen down, and the Clerk confirmed she would report this.

Cllr Padfield summarised the responsibilities of farmers as landowners where there is a PRow crossing their land, advising that landowners have 14 days after cultivating fields to establish a footpath of a certain width. She stated that most farmers do complete this, however there may be times of the year when this is difficult to maintain, or if certain crops are planted they can tend to fall over on to the footpath itself. Cllr Padfield advised that in her experience, ECC was very quick to contact landowners if there was a need to reinstate a footpath.

## 3. Informal public consultation by ECC on proposed alterations to public footpaths:

- a. Footpath 26 High Laver (nr High Laver house)
- b. Footpaths 14 & 15 Magdalen Laver, near to the church.

It was agreed that this information be passed to the Chairman who was this Council's footpath representative to review, and he would provide comments back to the Clerk within the coming weeks. The deadline to respond to ECC was 5<sup>th</sup> August

## **PC.464 ENVAR SITE**

In June the Clerk was copied in to a complaint from a resident with regard to the smell coming from the new Envar site, into which all other relevant parties were copied in. The complaint related to dates of both 19<sup>th</sup> and 21<sup>st</sup> June. There was discussion amongst Councillors as to whether or not the situation had improved. A local resident advised that that was occasionally still a smell on wet dewy nights, however there had definitely been a significant improvement. The question was also raised as to if it was worse in particular weather conditions. It was **AGREED** to continue to monitor this situation, given that there had only been one complainant at this time.

## **PC.465 MAGDALEN LAVER VILLAGE HALL**

- a) Commemorative Bench Cllr Foulser - No further update at this time.

- b) Cllr Crosbie agreed he was happy to be this Council's representative to sit on the Magdalen Laver Village Hall Committee.

#### **PC.466 COMMUNITY DEFIBRILLATORS**

The Chairman advised that the work to connect the cabinet in the Moreton phone box was yet to be completed. The Clerk stated that Cllr Padfield had contacted her about using the phone box in Little Laver to house a defibrillator, for which there was a general consensus of agreement. The Clerk had visited the phone box and there was still an electrical wire going to the phone box, and the Chairman had agreed he would be happy to test it to see if it was still live. This would be on a future agenda to formally consider. A resident advised that the grit bin was currently stored in the phone box in Bovinger, to which the Clerk advised that Cllr Padfield had frequently removed it but somebody kept placing it back in the phone box. It was **AGREED** the Clerk and the Chairman would liaise to remove this and place notices on to box to stop it being relocated in the phone box.

#### **PC.467 NEIGHBOURHOOD PLAN**

It was noted there were a number of new Councillors who had not been part of the original Council when the Neighbourhood Plan was first completed, and as such may not have full knowledge about Neighbourhood Planning. Prior to moving forward with updating the plan, it was **AGREED** to hold a special session to update Councillors on this matter before considering a way forward at the September meeting. The Clerk would advise Councillors via email of a date for the session.

#### **PC.468 COMMUNITY SPEEDWATCH (CSW)**

Cllr Offord provided a brief update, confirming a session took place recently, with Cllr Dawson confirming this was Saturday morning at the Gould Close location for an hour before rain stopped play. One individual was caught doing 38MPH, and would be sent a letter. There was also now a WhatsApp group which will assist with organising sessions. It was suggested there could be a rota as there were enough trained members.

A member of the public mentioned speeding issues at Bobbingworth Mill, stating that despite there being a number of houses in this location, this was still a 60MPH limit which simply didn't make sense. There is also a blind hill coming from Moreton where vehicles tended to speed, which made this area very dangerous. It seems to make sense that it should be 30MPH. The Clerk stated there are specific requirements in the ECC Speed Management Strategy as to where a 30MPH is deemed suitable, and the Clerk would look into this and report back to Council. The member of the public mentioned that previously she had received a letter from ECC confirming that Gateway Signs had been approved for this location however they never been installed. He advised she would send the Clerk a copy.

#### **PC.469 MORETON VILLAGE GREEN**

1. Councillors **NOTED** that the Clerk had formally submitted information and pictures to EFDC following the request to register this land as a Village Green under section 15(1) of the Commons Act 2006. EFDC's principal planning solicitor had come back to the clerk stating she had passed this on to her property colleagues and will report back.
2. The Chairman provided a summary about a local resident who cuts Moreton Village Green and surrounding areas without pay, and suggested some form of recognition should be given to him. The Chairman **PROPOSED** the purchase of a Tommy Solider, costing £175 plus delivery and VAT, which was **SECONDED** by Cllr Carpenter. All Agreed. It was noted that if it was left to EFDC to cut, this may happen once or twice a year, so better to stick to the status quo.

#### **PC.470 RIDE LONDON GRANT FUNDING**

Councillors **NOTED** that the Clerk had contacted London Marathon Events who organise the RideLondon event, who confirmed that the £250 grant award originally granted to raise awareness about the RideLondon event can instead be used towards any cycling proficiency programme run by Moreton School. The Clerk would liaise with the Chair of Governing body and Head regarding this.

#### **PC.471 CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT**

The Clerk reported the following:

- a) ECC, EFDC, EALC and RCCE communications are emailed to Members on a regular basis and where relevant information is included
- b) Clerk had contacted the Friends of Moreton School asking if they were aware of the kiddie signs and banner to be used by the school, enquiring when they will be used. An email had been received from Daniel Green, Chair of Governing Body, asking if the Clerk could email him and Mrs Batt going forward, stating that FOMS are an independent charity and support the school, but should not be engaged in anything that is operational. He stated that the signs were currently being assembled and

would be used sporadically as per Mrs Batt's email of 18<sup>th</sup> March. He further stated the school had seen a significant improvement in parent/carer parking recently.

- c) Councillor emails – Clerk still to action.
- d) Correspondence with Laura Atkinson from RCCE regarding meeting up to discuss Rural Affordable Housing concerning a previous planning application.
- e) ECC Consultation on Future Cycling Strategy for Essex – emailed to Councillors.
- f) Road Closure in Moreton – Clerk liaised with Chairman and Affinity Water, and emailed Councillors. The Clerk has complained to Affinity Water, specifically regarding the incorrect information contained in the notification letters sent to local residents which caused confusion.
- g) Clerk liaised with members of Moreton Village Hall regarding a free website for the hall.
- h) Clerk continues to work on Facebook and enhancing the social media presence
- i) Moreton Community Champion was due to attend July meeting, but unable to do so. Dates given for both September and November meetings.
- j) 'Tommy' arrived and was erected on Moreton Green for 6<sup>th</sup> June D-Day Commemoration. Tommy is stored at the Clerks home and has been added to the asset register.
- k) HMRC in credit – Clerk to investigate.

#### **PC.472 CHANGES TO PLANNING AT EFDC**

On 28th May 2024, EFDC Cabinet considered a report from the Planning Advisory Service regarding possible changes to how Planning will operate at EFDC and thus the rest of the district. This report was commissioned following EFDC identifying it was potentially under threat of designation under section 62B of the Town and Country Planning Act 1990 due to the quality of major applications decision-making. The maximum percentage that the Government considers acceptable when it comes to major planning decisions overturned at appeal is 10%. EFDC narrowly avoided the threat of designation with 9.8%, and as such this review will be used as part of EFDCs action plan to identify what improvements the council can put in place so that it avoids the threat of designation over the quality of decision-making in the future. It was agreed at the Cabinet meeting on 28th May to accept the recommendations (in that changes are needed) with a Council Member workshop to discuss the possible changes taking place on 19th June, after which it goes to the Constitution Working Group to finalise the details, with a full report and recommendations going to EFDC Full Council meeting on 8th August. The relevant links to the meeting webcast and the reports were included within the agenda.

The Clerk provided a brief summary on the proposals, including that there would now only be 2 Committees, and the District Councillors for this Parish would not be able to vote at these Committee meeting on planning applications relating to this parish. Cllr Balcombe provided a further update (with the agreement of the Chairman), stating that EFDC Councillors who sit on the planning committees would be required to undertake mandatory training before being permitted to sit on the Committee, following which there would be a 'pool' of Councillors to choose from, of which 9 will sit on each committee. There will be possibly 2 or 3 appointed Chairmen that can be moved around, with a Vice Chair appointed at each meeting. Cllr Balcombe stated that the reason Ward Councillors would not be permitted to vote at these meetings was because it unbalances the decision as laid down in the PAS document, however Ward Councillors would be permitted to attend meetings and give the local view on the application without a time limit on comments.

The Clerk advised that from the Parish Councils perspective, they needed to be smarter about how planning applications are dealt with, specifically if the Council wishes to object, for example liaising with the three district Councillors asking them to represent the community. The Clerk stated there was one specifically concerning statement within the proposed new governance documents, and she read this out for Councillors information – *'[District] members should bear in mind their overriding duty is to the whole community, not just to the people in their ward'*. The Clerk stated District Councillors were elected by the people in their wards to represent them. Cllr Balcombe understood this concern and agreed. The Clerk expressed concern that these changes would not benefit the parish in terms of representation and ensuring Councillors making the decisions have knowledge of rural housing matters, however Cllr Balcombe stated that in some ways these changes would be better, especially improvements of procoesss. It was also noted that District Councillors were able to 'call in' a particular planning application, but would require valid planning reasons for doing so. Cllr Balcombe stated the earliest these changes would come into effect would be September.

#### **PC.473 PLANNING**

- a) To **DISCUSS** if each and every planning application should be considered for a possible site visit (item requested by Cllr Darken who will provide an update). Deferred to next meeting.
- b) To **AGREE** responses to planning applications which may not have been responded to before the date of this meeting:

EPF/0113/24	The Outlook, Moreton Bridge, Moreton, Ongar, CM5 0LL	Demolishing two outbuildings to build a new dwelling  <i>The Parish Council <b>OBJECTS</b> to this application. The proposed vehicular access point is located incredibly close to Moreton Bridge is both unsafe and unsuitable, and represents a danger to Highway Safety. This is contrary to <b>policy T1 c(i) of the Adopted Local Plan</b> as the proposals compromise highway safety.</i>
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c) To **NOTE** the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/1175/24	Land Opposite Moreton Lodge , Pedlars End, Ongar , CM5 0LR	Planning permission for an extension to the side of the barn. The extension would provide an open storage area (related to the commercial workshop) and would have a flat roof which would facilitate access to the hayloft. <b>NO OBJECTION subject to the extension being categorised as Class E(g)(iii) directly in connection with the thatched business operation, and not residential.</b>
EPF/1204/24	Redwoods, Little Laver Road, Little Laver, Harlow, CM17 0RH	Construction of stables and hay barn for personal use <b>NO OBJECTION</b>
EPF/1078/24	Partridge House, Harlow Road, High Laver, Ongar, CM5 0DL	Both homeowners work from home and require a shared , private and confidential office space to undertake business activities, calls and meetings. Plan is to erect a small garden office to facilitate both parties within the gardens of said property. Both homeowners also own the adjacent field to the south of Partridge House. <b>NO OBJECTION in principle to this application however the Parish Council would like to raise the following points with the planning officer. Please refer to images on page 2 of this response.</b> <b>There is some concern that the boundary of the dwelling itself has now changed (see google earth images below), and that the siting of this proposed office is within a section of green belt land which has in effect been added to the curtilage of the dwelling known as Partridge House (unknown if this is formally with the land registry). It is accepted that land ownership is not a valid planning matter for consideration, however the matter or curtilage is, and there is some concern that the siting of this office on this particular location is a form of creeping development into the green belt, and a way to 'cement' the additional piece of land forming part of the curtilage of the dwelling.</b> <b>It should also be noted that the plans submitted for previous application EPF/2667/17 for a replacement dwelling included a dedicated space for an office.</b>
EPF/1076/24	Shielings, Cross Lees Lane, Moreton, Ongar, CM5 0HX	Prior approval for enlargement of the dwelling by an upwards extension on the principle part of the dwelling. <b>NO CONCERNS</b>
EPF/0926/24	The Brewhouse, Watery Lane, Little Laver, Harlow, CM17 0RQ	Retrospective planning application for installation of 7no. 400W photo voltaic solar panels on south facing roofs to the rear of the building. <b>NO OBJECTION</b>
EPF/0972/24 EPF/0973/24	Church Farm, Workers Road, High Laver, Ongar, CM5 0DZ	Conversion of ancillary outbuilding barn to an annexe, and listed building application for the same. <b>NO OBJECTION</b>
EPF/0894/24 EPF/0897/24 EPF/0897/24 EPF/0904/24	North Wilmore Barn, Workers Road, High Laver, Ongar, CM5 0DZ	<ul style="list-style-type: none"> <li>• Proposed landscaping works - finish to the front driveway only</li> <li>• Revised design of flat roof addition, and listed building application for the same.</li> <li>• Infill an unauthorized door and reinstate a door, and listed</li> </ul>

EPF/0909/24		<p>building application for the same.</p> <ul style="list-style-type: none"> <li>• <b>NO OBJECTION</b> (note: In the responses the Clerk provided specific extracts of the plans to confirm exactly which part of the plans there were no objections to)</li> </ul>
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d) To **NOTE** the following planning application for which EFDC **do not** accept comment:

EPF/1210/24 CLD (existing)	North Wilmore Barn, Workers Road, High Laver, Ongar, CM5 0DZ	Boundary fence along eastern boundary
EPF/1231/24 CLD (proposed)	The Meadow, Pedlars End, Moreton, Ongar, CM5 0LW	Certificate of lawful development for a proposed outbuilding to be used as a gym, home office, games/entertainment room incidental to the dwelling house.
EPF/1147/24 CLD (proposed)	Sunnyside, Greenman Road, Magdalen Laver, Ongar, CM5 0ES	Certificate of lawful development for the proposed 'Use of the land for siting a mobile home for use ancillary to the main dwelling'. The proposed mobile home meets the definition of a caravan as set out in the Caravan Sites Act 1968, and as amended in October 2006 (CSA). Please see the Planning Statement for further information. Stationing of a mobile home within the residential curtilage of a dwelling house, for purposes ancillary to the main use of the host dwelling house, does not constitute development nor result in a material change of use within the meaning of Section 55 of the Town and Country Planning Act 1990 (as amended) and therefore does not require planning permission. Please see planning statement for more details.
EPF/1144/24 Prior Approval (larger extension)	Glenwood, Pedlars End, Moreton, Ongar, CM5 0LW	Prior approval for 2no. 8.00 metre rear extensions lining through with the original building footprint to provide orangery and formal living area, height to eaves 2.77m and maximum height 2.77m.
EPF/1099/24 DRC	Bushes, Wind Hill, Magdalen Laver, Ongar, CM5 0DS	Application for approval of details reserved by condition 3 'Additional Drawings', condition 5 'Specification of Studs' and condition 6 'Details of Upgrading' on planning permission EPF/2341/23 (Grade II* Listed Building consent for restoration of loft room, gable end window and new staircase for access to loft room)
EPF/1057/24 DRC	Weald Bridge Farm, Weald Bridge Road, North Weald Bassett, Epping, CM16 6AT	Application for approval of details reserved by condition 4 'Hard and Soft Landscaping' on planning permission EPF/0781/23 (Single Storey Rear Extension, Rear Dormer Windows, amendment to approval Ref EPF/1557/20)
EPF/1063/24 CLD (proposed)	Maple House, School Lane, High Laver, Ongar, CM5 0EE	Certificate of lawful development for a proposed replacement outbuilding comprising Home Gym.

e) To **NOTE** the following Planning decision by EFDC:

EPF/0512/24	Woodlands, School Lane, Magdalen Laver, CM5 0EF	Construction of 2 bay cart lodge at front of site and construction of 1.2m high post and rail fence	Refused PC had no objection. Refused for reason that its scale, positioning and visual prominence would result in a visually obtrusive and incongruous form of development, plus taking into account previous extension (EPF/2791/23) would not be classed as 'limited' extension
EPF/0446/24	Land Opposite Moreton Lodge , Pedlars End, Ongar , CM5 0LR	Proposed side extension	Refuse PC had No Objection Refused for reasons of being disproportionate
EPF/0703/24	Shielings, Cross Lees	8 metre deep single storey extension off the original house, height to eaves 2.10m and	Not Required PC had no concerns

	Lane, Moreton, Ongar, CM5 0HX	maximum height 2.50m.	
EPF/0699/24	Shielings, Cross Lees Lane, Moreton, Ongar, CM5 0HX	Prior approval for enlargement of the dwelling by an upwards extension on the principle part of the dwelling.	Not Lawful as part of extension not on principal part of dwelling house <i>PC had no concerns,</i>
EPF/1466/23	Dorwin House, Harlow Road, High Laver, Ongar, CM5 0DR	Subdivision of Dorwin House site. Conversion of existing ancillary accommodation into separate dwellinghouse.	Refuse <i>PC had no objection but did raise comments. Refusal reasons: Location, impact on green belt, lack of tree information, flood risk, SAC</i>
EPF/0211/24	Land Adjacent to Tilegate Farm, Tilegate Road, High Laver, Ongar, CM5 0EA	Change of use of a stable building to domestic offices associated with 1 Horsefield Farm Tilegate Road, High Laver, CM5 0EA, South Barn, 2 Horsefield Farm Tilegate Road, High Laver, CM5 0EA and North Barn, 3 Horsefield Farm, Tilegate Road, High Laver, CM5	Approve with Conditions <i>PC Objected</i>
EPF/0702/24	Shielings, Cross Lees Lane, Moreton, Ongar, CM5 0HX	Certificate of lawful development for side and rear extensions.	Lawful <i>PC unable to comment</i>
EPF/0161/24	Spencers Farm, Tilegate Road, Magdalen Laver, Ongar, CM5 0ER	The application consists of the construction of an agricultural storage building at Spencers Farm, Greenman Road, Magdalen Laver, Ongar, Essex, CM5 0EG. The application proposes the erection of one building extending to 936 square metres, to include a gra...	Approved with conditions <i>PC had no objection</i>
EPF/2714/23	Land Adjacent to Tilegate Farm, Tilegate Road, Ongar, CM5 0EA	Application for approval of details reserved by condition 3'Surface Water Drainage', condition 5 'Landscaping' and condition 9 'Contamination' on planning permission EPF/2883/22 (Construction of a natural pond together with new tree planting and associate	Approved <i>PC unable to comment as DRC</i>
EPF/0496/24 CLD	The Brewhouse, Watery Lane, Little Laver, Harlow, CM17 0RQ	Certificate of lawful development for existing use of previous garage building converted and in use as a habitable space, to form part of the dwellinghouse. 2m x 2.5m link building with glass roof connecting the erstwhile garage to the main house. Pergola	Lawful <i>PC unable to comment as CLD</i>

#### PC.474 RURAL ENGLAND PROSPERITY FUND – CLOSING DATE 26<sup>TH</sup> JULY 2024

Councillors noted that the new round of the Rural England Prosperity Fund was now open for applications. The funding is open to Parish/Town Councils and Community Groups or Organisation that fall within DEFRA's defined rural area (the Clerk had checked and this Parish falls within this definition). The funding is only available for capital projects, and the maximum amount of funding that can be applied for is £50,000. When applying for the funding it is expected that 20% of the total cost of the project is match funded by the applying organisation. The deadline for applications to be submitted is Friday 26<sup>th</sup> July. Councillors discussed this matter, and it was **PROPOSED** by Cllr Stuart, **SECONDED** by Cllr Offord, and unanimously **AGREED** that the Clerk should apply for funding for gateway signs / village entrance signs for each of the villages in the Parish. Cllr Balcombe expressed caution regarding obtaining permission from Highways, which could be a challenge. It was noted that it would be nice if there could be correct signage for Bovinger, as currently it was stated as being Bobbingworth.

#### PC.475 FINANCIAL MATTERS

Councillors approved the payments below. **PROPOSED** Cllr Crosbie, **SECONDED** Cllr Padfield:



BACS	A Jones	May & June Salary	£1,109.46
BACS	HMRC	May & June PAYE	£277.20
BACS	TheDefibPad	Replacement defibrillator pads for Bobbingworth Defibrillator	£ 156.78 (£26.13 VAT)
BACS	Vikatech Host	Hosting of email services for one year	£46.92 (£0 VAT)

b) Councillors noted the Bank Balances as at 30<sup>th</sup> June 2024, along with the Bank Reconciliation, both of which were signed by the Chairman.

**PC.476 ITEMS FOR NEXT MEETING**

Open meeting – need to plan for items for this  
Update on gateway signs  
Village hall update Moreton

**PC.477 DATES OF NEXT MEETING**

- Tuesday 10th September – Moreton Village Hall
- Tuesday 12<sup>th</sup> November – Moreton Village Hall
- Tuesday 10th December - Christmas lighting and open meeting – Moreton Village Hall

Meeting closed 8.28pm

Chairman .....

Date .....