

Moreton, Bobbingworth and the Lavers Parish Council

MINUTES

Meeting: Parish Council Meeting

Date: 8 November 2022

Time: 7.30 PM

Venue: Moreton Village Hall

PRESENT:

Councillors (9): Cllr Padfield (Chairman), Cllr Collins, Cllr Cooper,
Cllr Crosbie, Cllr, Dawson, Cllr Darken, Cllr Kessock-Philip,
Cllr Leverich, Cllr Stuart

Also in Attendance (1): Gurdip Paddan – Clerk

Members of the Public: (0)

Members of the Press (0)

PC.215 APOLOGIES FOR ABSENCE

Councillors Busch, Foulser and Martin.

PC.216 OTHER ABSENCES

Councillor Hall

PC.217 DECLARATIONS OF INTEREST

None.

PC.218 CONFIRMATION OF MINUTES

The Minutes of Council meetings held on 13 and 28 September 2022 were approved and signed as a correct record. The meeting of 13 September was adjourned, as per the guidance received from NALC, following the passing of the monarch, Queen Elizabeth II. Proposed Cllr Crosbie, Seconded Cllr Stuart. All AGREED.

PC.219 PARISHIONERS' FORUM

None.

PC.220 REPORTS

The following reports were received:

Cllr Cooper advised a) that there will be Remembrance Service at Moreton War Memorial on Friday 11 November. The Moreton School would be taking part along with the Scouts. Service will commence at 11am. b) Litter pick on 12 November – clearing Gainsthorpe Road to the A414. If anyone has a car with a towbar and is able to assist please join the litter pick, as it will be appreciated.

Cllr Crosbie together with Cllr Stuart had created a list of potholes and collapsed verges within the Parishes and this has been forwarded to Cllr McIvor (Essex County Councillor) for action. Cllr McIvor had written to the Parish Council in respect of the (ECC) member lead pothole scheme, as each ECC Councillor has an allocation of potholes that they can report and have repaired. Not all those listed will be actioned immediately. The list has been divided into three sets. It is envisaged that the priority list will be accomplished soon. Cllr McIvor has informed the Council that he was currently focusing on potholes.

Councillors were thanked for their reports.

PC.221 CHRISTMAS TREE

Cllr Crosbie advised that Cllr Dawson supplied and delivered the Christmas tree and the tree has been planted on Moreton Green with help from Councillors, Nick Gunn and Jordon Rampling.

The tree needs to be watered regularly and Cllr Crosbie agreed to the watering. A long enough hosepipe will be required to carry out the task. The Council had agreed to the obtaining of a hosepipe last year but it was not purchased. It was agreed to purchase a hosepipe to the value of £70.00. Proposed Cllr Leverich, seconded Cllr Dawson. All agreed. Cllr Dawson was thanked for the tree.

A question was raised in respect of the Christmas lights and it was confirmed that Robert Radbourne has the lights. The lights will be tested.

PC.222 TREE PLANTING AND PLAQUE LOCATION(S)

Cllr Stuart advised that sites have been investigated and in some cases it has been difficult to identify the owner of the land. It was agreed that 15 trees be obtained and planted. Permission to be sought from land owners. In order to proceed it would be simpler to plant the trees at the Nature Reserve. Cllr Stuart will look into this and if a formal letter is required from the Council, this would be arranged. As permission will be required from EFDC before an application is made. Members were advised that it would be acceptable to plant trees in the Nature Reserve subject to leaving seating area free by the Queen's memorial site. A discussion ensued on desirable locations and the process that has to be followed.

This item to remain on the agenda and Cllr Stuart will report on developments.

PC.223 JUBILEE EVENT – CHELSEA PENSIONER TRAVEL EXPENSE REIMBURSEMENT

The Chairman reminded Members as to why this item had been placed on the agenda. No discussion took place on this item. Cllr Cooper advised the Council that this matter had been resolved.

PC.224 COUNCIL TO SUPPORT 20mph IS PLENTY - SPEED REDUCTION

Members were reminded that it was agreed at the last meeting to pass a motion in support of 20mph speed reduction for Moreton Parish. Cllr Crosbie will be attending another meeting with Martin Day on this campaign. Part of the process is to pass a motion at a Council meeting to proceed with the speed reduction. This would cover the four main roads in Moreton. The 30mph restriction on these four roads may be reduced to 20mph. Bobbingworth and the Lavers areas can be considered at a later date. There may be a procedural template that will need to be completed by the Parish Council for Essex County Council; further information on this will be available after the next campaign meeting.

The motion was proposed by Cllr Dawson, seconded Cllr Stuart and all agreed to the support the speed reduction (20mph) for Moreton.

PC.225 CLERK'S COMMUNICATIONS AND CORRESPONDENCE REPORT

1. A grant request has been received from Herts and Essex Air Ambulance to help purchase items for life saving work. It was agreed in principle to make a donation. This item to be considered at the January meeting before a donation is made.
2. Members have been circulated with the responses received from organisations that the Council agreed to write too following the reports/complaints from residents in respect of Biogen composting site. Appendix A. A general discussion ensued on parishioners not complaining to North Weald Parish Council regarding the odour from the Biogen composting site. Also the points that had been raised by the parishioners that attended the meeting last Parish meeting. It was agreed it depended very much on the wind direction in terms of the odour detected.
3. Christmas Flyer has been printed and the 500 copies will be delivered by Community Spirit's Lane Ambassadors.
4. No application has been received to fill the Lavers Ward Councillor vacancy.
5. Email was received from Cllr J McIvor regarding the success of the ECC member lead pothole scheme and that there was now a further opportunity to report potholes for the next scheme. The email has been circulated to MBL Members and a spreadsheet was provided listing the potholes identified. The spreadsheet has been sent to Cllr J McIvor to meet the deadline. Cllr Crosbie reported on this matter earlier in the meeting.

6. The Clerk attended the EALC (Epping Forest Branch) meeting on 26 October. This branch has not met since February 2020. The main issues raised by clerks were; a) Rapid deteriorating respect by EFDC. b) Communication with EFDC and c) Lack of contact by EFDC Team/Officers concerning developments. A number of comments were made in respect of EFDC's new format of planning application weekly list. The list shows all the parishes within the District and some clerks were simply forwarding the spread on to their members to save time. Next meeting of the Local Council Liaison Committee will take place Tuesday 29th November at EFDC at 7pm. Cllr Busch is our nominated representative in the event that the Clerk cannot attend. Clerk is unable to attend so therefore will check with Cllr Busch before opening it out to all Members via email.
7. Rural Mobility Survey email received from Communications and Project Support Transport East Team has been circulated to Members. Comments to be collated and the Clerk will respond on behalf of the Council and community before 16 December 2022.
8. Email from Cllr Hadley which was circulated to Members. The email related to EFDC considering a disposal of land to a neighbouring land owner/resident in our ward, namely a parcel of land that is adjacent to 4 Mill Lane, Moreton, High Ongar CM5 0DN. The parcel of land is remote and is not currently being used. It is considered vacant land. The Clerk had received confirmation that the land is 'claimed land'. The Council had no objection to the sale of the land.
9. ECC, EFDC, RCCE and EALC emails for information are circulated regularly.

PC.226 PARISH DEFIBRILLATORS

- a) A formal request was received from the Magdalen Laver Hall Committee in respect of the Council taking on the maintenance/upkeep of the defibrillator at Magdalen Laver Village Hall. Members considered the proposal and agreed that the device was not easily accessible, especially if the gates are locked. The current location of the unit was noted. Taking on this AED device would mean an additional maintenance cost. Members were advised that there was a defibrillator located within the area at Wynters Farm, which is registered, accessible and maintained by the owners for the community. There has been incidents whereby the AED unit at Magadan Laver Village Hall had been used.
- b) A volunteer was required for Bobbingworth defibrillator. Cllr Leverich volunteered and agreed to carry out regular check on the site. The AED will be maintained by Paul Elliot on a quarterly basis and finding reported to Council. The kiosk houses a number of unwanted items which need to be removed. These recycling bags/items had been deposited over sometime but not collected. It was agreed to clear the kiosk and Cllr Leverich kindly agreed to put up a sign to advise residents not to leave items in the kiosk.
- c) Cllr Cooper reported that the device had been sent to the manufacturer, Zoll and was reported as functioning. Cllr Cooper will check with Paul Elliott to ensure that all is satisfactory.

PC.227 POLICIES FOR CONSIDERATION AND ADOPTION

The following three draft policies were considered and adopted. These will be reviewed in May 2023.
Proposed Cllr Crosbie, Seconded Cllr Collins. ALL AGREED.

- a) Planning Policy
- b) Grants Policy
- c) Reserves Policy

PC.228 ASSET REGISTER UPDATE

Members considered the items on the Asset Register. A brief discussion ensued on items deposited in the telephone kiosk and their removal.

Noticeboards – Cllr Darken to check the noticeboard and telephone kiosk at Little Laver and report back.

Salt bins – grit to fill the salt bins is available from Cllr Padfield. It was agreed that Cllrs Collins, Padfield, Copper and Leverich check the salt bins and ensure that these are replenished for winter.

The Clerk to update the Asset Register, as required and total asset value to be inserted.

PC.229 INSURANCE – UPDATE OF ASSETS

The Clerk advised that she was waiting on Zurich Insurance to respond in respect of updating the policy, as defibrillators need to be included. Also seeking an alternative quote from BHIB Councils Insurance. Results will be presented at the January 2023 (Budget) meeting.

PC.230 PLANNING

a) Members noted the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/1844/22	Land at Blake Hall, Stony Lane, Ongar, CM5 0DG, adj to A414 (opposite Water End Farm)	TPO/EPF/105/10 (Ref: T8), T1: Oak - Reduce, as specified.
No objection		
EPF/1975/22	Hobbans Cottage, Moreton Road, Ongar, CM5 0LX	Conversion of building to part storage, part work from home building annex (alterations to previously approved scheme EPF/1702/20).
No objection		
EPF/2004/22	Watermans End Cottage, Watery Lane, Little Laver, CM17 0RQ	Variation of condition 2 'Plan nos' on EPF/1658/21 (Renovation of existing barn and partial conversion to provide ancillary accommodation).
No objection		
EPF/1261/22	Abel and Cole Ashlyns Farm, High Laver Hall, High Laver Hill, Ongar, CM5 0DU	Proposed free-standing canopy
Noted, as EFDC refused application under delegated powers		
EPF/1983/22	High Laver House, Harlow Road, High Laver, CM5 0DR	Amendments to elevational materials and alterations to extension roof along with associated works (Approved under EPF/1534/22).
Noted, as EFDC dealt with application under delegated powers.		
EPF/0928/22	Sunnyside Pt Os 956 Kents Lane North Weald Bassett Epping CM16 6AX	Rebuilding to form 2 bed dwelling (Revised application to EPF/0160/21)
<p>The Parish Council objects to the application above as the existing building is unsuitable for conversion. The proposed incursion of residential curtilage into the undeveloped Green Belt would result in a loss of openness and further urbanisation and encroachment into the countryside. This proposal constitutes inappropriate development which is harmful to the Green Belt and character of this rural area. The Parish Council sees no special circumstances that exist which can clearly outweigh this or any other harm and therefore, the proposal is contrary to policies GB2A and GB9A of the adopted Local Plan and Alterations, policies SP 6 and DM 4 of the Submission Version Local Plan (2017), and the guidance contained within the National Planning Policy Framework.'</p> <p>Furthermore, the proposal is not re-using an existing building which is of sound construction but is creating a completely new dwelling in the Green Belt that does not currently exist.</p>		

EPF/1417/22	Auckingford Bridge Cottage, Epping Road Bobbingworth CM5 0DD	First floor rear extension. Front extension to create feature entrance. Construct of cart lodge. Change of windows.
No objection		

b) Councillors noted the following Planning decisions by EFDC:

EPF/2364/19	Site adjacent to Great Notts Moreton Road Bobbingworth CM5 0LU	Proposed conversion of an existing barn to form a single detached residential unit, retaining existing access & on-site car parking.	Approved with Conditions
EPF/0952/22	8 Pedlars End Moreton Ongar CM5 0LR	First floor side extension.	Approved with Conditions
EPF/1261/22	Abel and Cole Ashlyns Farm, High Laver Hall, High Laver Hill, CM5 0DU	Proposed free-standing canopy	Refused
EPF/0950/22	Weald Lodge Weald Bridge Road North Weald Bassett, Epping CM16 6AU	Replacement amenity building	Approved with Conditions
EPF/1802/21	Bushes Wind Hill Magdalen Laver Ongar, CM5 0DS	Application for Grade II* Listed Building for proposed alterations to existing buildings; provision of pool within courtyard; partial demolition of existing built form and in-line addition to enlarge existing ancillary residential annex; change of use.	Approved
EPF/1760/22	Moonrakers, School Lane, High Laver, Ongar, CM5 0EF	Application for a Lawful Development certificate for existing residential use of 'The Shed' and 'The Stable Annexe'.	Lawful
EPF/1659/22	Watermans End Cottage, Watery Lane, Little Laver, CM17 0RQ	Approval of Details Reserved by Condition 3 `Written scheme of archaeological investigation' for EPF/1658/21(Renovation of existing barn and partial conversion to provide ancillary accommodation).	Approved
EPF/1508/22	Barn Mead, Ashlyns Lane, Bobbingworth, CM5 0NB	Addition of first floor, internal re-configuration and external alterations.	Refused

c) Members noted the following planning application(s) for which EFDC does not normally accept comment:

EPF/2127/22	Maltings Farm, Maltings Hill, Moreton, CM5 0JY	Application for Approval of Details Reserved by Condition 13 for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings.
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		Formation of new highway access and ancillary works.
EPF/2345/22	Maltings Farm, Maltings Hill, Moreton, CM5 0JY	Application for Approval of Details reserved by condition 3 'External finishes' for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings. Formation of new highway

d) Members noted the following planning applications that are still to be considered by the Council, the deadline for this Council's response being 14 November 2022 (these applications will be dealt with by the way of delegated powers to the Clerk)

EPF/2204/22	Police House, Church Road, Moreton, CM5 0JD	Single storey rear extension, loft conversion and new roof above converted garage
EPF/2364/22	Black Hall, Bridge Road, Moreton, Ongar, CM5 0LJ	Application for Grade II Listed Building for proposed cleaning & removal of black exterior barn paint on historic exterior beams.
EPF/2372/22	Maltings Farm, Maltings Hill, Moreton, Ongar, CM5 0JY	Application for Variation of Conditions 2 & 11 for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings. Formation of new highway access and ancillary works).

e) Members noted suspected/reported breach and enforcement appeal below:

EPF/2833/21 Against a Refusal	Stonehall House Tilegate Road Magdalen Laver CM5 0EG	Proposed erection of an ancillary outbuilding.
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The Chairman and the Clerk had received an email from Mr Jim Padfield and this was read out at the meeting. Mr Padfield had received the email from EFDC's Planning officer following the Area East Planning Sub-Committee meeting and the Council meeting in October 2022. Mr Padfield and the Parish Council have commented on the Tilegate applications over a number of years. Unfortunately, answers are not always forthcoming and comments disregarded. Mr Padfield's questions and behaviour is being termed as unacceptable and unreasonable by the District Council.

Mr Padfield has asked for the Parish Council to support him, as the Parish Council has also objected along the same lines to Tilegate applications. EFDC has joined Mr Danny Simmonds (Applicant's architect) to personify this as Jim's vendetta.

Following a brief discussion on the points that had been raised by the Parish Council and the missing information in respect of the stable on the Tilegate site, it was agreed to support Mr Padfield and write to the Chief Executive, Georgina Blakemore (EFDC).

PC.231 FINANCIAL MATTERS

a) The following payments were approved. Proposed Cllr Cooper, Seconded Cllr Dawson. ALL AGREED.

Payment	To	For	Total
BACS	G Paddan	Reimbursement – clear storage boxes (£32.00) + travel Sept 24 miles x 45p = £10.80	£42.80

BACS	EFDC	Play in the Park – 16 August (one session)	£95.00
BACS	A Rogers	September Payroll	£25.00
BACS	G Paddan	September Salary	£768.00
BACS	HMRC	September NI & Tax	£222.40
BACS	ML VH	Hire of Hall – 13 and 28 September 2022	£40.00
BACS	G Paddan	October Salary	£768.00
BACS	A Rogers	October Payroll	£25.00
BACS	HMRC	October NI + Tax	£222.40

b) Members NOTED the Bank Balances as at 31 October 2022:

Balance per bank statement as at 31 August 2022	Unity Deposit	£33,610.62	
	Unity Current	£4,836.66	
			£38,447.28
Less: Any unpresented cheque/payment at 31 October 2022		0.00	
Opening Balance as at 1 September 2022		38,447.28	
Less payments to 31 October 2022		5,624.72	
Balances per bank statements as at 31 October 2022	Unity Deposit	£32,665.73	
	Unity Current	£211.94	£32,877.67

PC.232 DATES OF 2023 MEETINGS AND OPEN MEETING IN DECEMBER

Next scheduled meeting will be the Open Parish Meeting on 6 December 2022 at 7.30pm at Moreton Village Hall. Christmas lights switch on at 7pm on Moreton Green. The following points were discussed:

- Testing of Christmas lights
- Asking Robert Radbourne to switch on the Christmas lights
- Guest speakers – Margaret Gemmill, Martin Day and Sergeant Ben Felton. Availability to be confirmed.
- Purchase and serving of refreshments.

The following meeting dates for 2023 were agreed:

10 January 2023	Moreton Village Hall – Budget meeting
14 March 2023	Magdalen Laver Village Hall
9 May 2023	Moreton Village Hall
11 July 2023	Magdalen Laver Village Hall
12 September 2023	Magdalen Laver Village Hall
14 November 2023	Moreton Village Hall
5 December 2023	Moreton Green and Moreton Village Hall - Open Parish meeting

Meeting closed at 8.25pm

Chairman

Date