

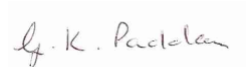
**MORETON, BOBINGWORTH AND THE LAVERS  
PARISH COUNCIL**

Clerk: Mrs Gurdip Paddan

Email: [mb1parishcouncil@gmail.com](mailto:mb1parishcouncil@gmail.com)

Dear Councillor

You are hereby summoned to attend a Meeting of the Moreton, Bobbingworth and the Lavers Parish Council, which will be held on Tuesday 8 November 2022 at 7.30pm at Moreton Village Hall.



G Paddan  
Parish Clerk and RFO  
1 November 2022

Members of the public and press are invited to attend this meeting. This meeting may be recorded for the purposes of ensuring accurate minutes. Members of the public should be aware that should they choose to speak, their voice will be picked up by this recording.

AGENDA

**1. APOLOGIES FOR ABSENCE**

To RECEIVE any apologies for absence.

**2. OTHER ABSENCES**

To NOTE any absences for which no apology has been received.

**3. DECLARATIONS OF INTEREST RECEIVE**

To receive any Declarations of Interest by Members. A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non-Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

**4. CONFIRMATION OF MINUTES**

To APPROVE as a correct record the Minutes of the meetings held on 13 and 28 September 2022.

**5. PARISHIONERS' FORUM**

To RECEIVE questions from members of the public. In accordance with an agreed procedure, the time allocated for public questions may be limited to 10 minutes or such other period determined by the Chairman of the Meeting.

**6. REPORTS**

To RECEIVE any verbal reports from Councillors, which may include those who are representatives on Committees, Working Groups, Outside Bodies or who have attended other meeting. Councillors are asked to note that no decisions can be taken under this agenda item.

- a) Chairman's Report
- b) Vice Chairman's Report
- c) District and County Councillor Reports – if any
- d) Parish Councillor Reports - if any

**7. CHRISTMAS TREE**

Members to receive an update from Cllr Crosbie.

**8. TREE PLANTING AND PLAQUE LOCATION(S)**

Members to receive an update from Cllr Stuart.

**9. JUBILEE EVENT – CHELSEA PENSIONER TRAVEL EXPENSE REIMBURSEMENT**

This item was deferred at the last meeting. Update from Cllr Hall.

**10. COUNCIL TO SUPPORT 20mph IS PLENTY - SPEED REDUCTION**

Following the report from Cllr Crosbie at the last meeting, the Council is asked to pass a motion supporting 20mph where people live, work and play. This will help Moreton to achieve a 20mph speed limit. The local Highways Authority will set the local speed limits, erect signs and change road feature via a Traffic Regulation Order.

**11. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT**

To RECEIVE the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to RECEIVE such correspondence and communication as the Clerk may place before the Council. Items under this agenda item are for NOTING only:

1. A grant request has been received from Herts and Essex Air Ambulance to help purchase items for life saving work.
2. Members have been circulated with the responses received from organisations that the Council agreed to write too following the reports/complaints from residents in respect of Biogen compositing site. Appendix A.
3. Christmas Flyer has been printed and the 500 copies will be delivered by Community Spirit's Lane Ambassadors.
4. No application has been received to fill the Lavers Ward Councillor vacancy.
5. Email was received from Cllr J McIvor regarding the success of the member lead pothole scheme and that there is now a further opportunity to report potholes for the next scheme. The email has been circulated to MBL Members and a spreadsheet was provided listing the potholes identified. The spreadsheet has been sent to Cllr J McIvor to meet the deadline.
6. The Clerk attended the EALC (Epping Forest Branch) meeting on 26 October. This branch has not met since February 2020. The main issues raised by clerks were; a) Rapid deteriorating respect by EFDC. b) Communication with EFDC and c) Lack of contact by EFDC Team/Officers concerning developments. A number of comments were made in respect of EFDC's new format of planning application weekly list.
7. Rural Mobility Survey email received from Communications and Project Support Transport East Team has been circulated to Members. Comments to be collated and the Clerk will respond on behalf of the Council and community before 16 December 2022.
8. ECC, EFDC, RCCE and EALC emails for information are circulated regularly.

**12. PARISH DEFIBRILLATORS**

Update from the Clerk on the following:

- a) A formal request has been received from the Magdalen Laver Hall Committee in respect of the Council taking on the maintenance/upkeep of the defibrillator at Magdalen Laver Hall. Members to consider the proposal.
- b) A volunteer required for Bobbingworth defibrillator

**13. POLICIES FOR CONSIDERATION AND ADOPTION**

The following draft policies are attached for consideration, amendment and adoption:

- a) Planning (Appendix B)
- b) Grants. (Appendix C)
- c) Reserves (Appendix D)

**14. ASSET REGISTER – UPDATE**

A copy of the Asset Register is attached for consideration and updating as per the internal auditor's notes. Appendix E.

## 15. INSURANCE – UPDATE OF ASSETS

The Clerk has written to Zurich Insurance in terms of updating the policy. Currently seeking alternative quote from BHIB Councils Insurance. Will present the findings at the January (budget) meeting.

## 16. PLANNING

a) To NOTE the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/1844/22	Land at Blake Hall, Stony Lane, Ongar, CM5 0DG, adj to A414 (opposite Water End Farm)	TPO/EPF/105/10 (Ref: T8), T1: Oak - Reduce, as specified.
No objection		
EPF/1975/22	Hobbans Cottage, Moreton Road, Ongar, CM5 0LX	Conversion of building to part storage, part work from home building annex (alterations to previously approved scheme EPF/1702/20).
No objection		
EPF/2004/22	Watermans End Cottage, Watery Lane, Little Laver, CM17 0RQ	Variation of condition 2 'Plan nos' on EPF/1658/21 (Renovation of existing barn and partial conversion to provide ancillary accommodation).
No objection		
EPF/1261/22	Abel and Cole Ashlyns Farm, High Laver Hall, High Laver Hill, Ongar, CM5 0DU	Proposed free-standing canopy
Noted, as EFDC refused application under delegated powers		
EPF/1983/22	High Laver House, Harlow Road, High Laver, CM5 0DR	Amendments to elevational materials and alterations to extension roof along with associated works (Approved under EPF/1534/22).
Noted, as EFDC dealt with application under delegated powers.		
EPF/0928/22	Sunnyside Pt Os 956 Kents Lane North Weald Bassett Epping CM16 6AX	Rebuilding to form 2 bed dwelling (Revised application to EPF/0160/21)
<p>The Parish Council objects to the application above as the existing building is unsuitable for conversion. The proposed incursion of residential curtilage into the undeveloped Green Belt would result in a loss of openness and further urbanisation and encroachment into the countryside. This proposal constitutes inappropriate development which is harmful to the Green Belt and character of this rural area. The Parish Council sees no special circumstances that exist which can clearly outweigh this or any other harm and therefore, the proposal is contrary to policies GB2A and GB9A of the adopted Local Plan and Alterations, policies SP 6 and DM 4 of the Submission Version Local Plan (2017), and the guidance contained within the National Planning Policy Framework.'</p> <p>Furthermore, the proposal is not re-using an existing building which is of sound construction but is creating a completely new dwelling in the Green Belt that does not currently exist.</p>		

EPF/1417/22	Auckingford Bridge Cottage, Epping Road Bobbingworth CM5 0DD	First floor rear extension. Front extension to create feature entrance. Construct of cart lodge. Change of windows.
No objection		

b) Councillors are asked to NOTE the following Planning decision by EFDC:

EPF/2364/19	Site adjacent to Great Notts Moreton Road Bobbingworth CM5 0LU	Proposed conversion of an existing barn to form a single detached residential unit, retaining existing access & on-site car parking.	Approved with Conditions
EPF/0952/22	8 Pedlars End Moreton Ongar CM5 0LR	First floor side extension.	Approved with Conditions
EPF/1261/22	Abel and Cole Ashlyns Farm, High Laver Hall, High Laver Hill, CM5 0DU	Proposed free-standing canopy	Refused
EPF/0950/22	Weald Lodge Weald Bridge Road North Weald Bassett, Epping CM16 6AU	Replacement amenity building	Approved with Conditions
EPF/1802/21	Bushes Wind Hill Magdalen Laver Ongar, CM5 0DS	Application for Grade II* Listed Building for proposed alterations to existing buildings; provision of pool within courtyard; partial demolition of existing built form and in-line addition to enlarge existing ancillary residential annex; change of use.	Approved
EPF/1760/22	Moonrakers, School Lane, High Laver, Ongar, CM5 0EF	Application for a Lawful Development certificate for existing residential use of 'The Shed' and 'The Stable Annexe'.	Lawful
EPF/1659/22	Watermans End Cottage, Watery Lane, Little Laver, CM17 0RQ	Approval of Details Reserved by Condition 3 `Written scheme of archaeological investigation' for EPF/1658/21(Renovation of existing barn and partial conversion to provide ancillary accommodation).	Approved
EPF/1508/22	Barn Mead, Ashlyns Lane, Bobbingworth, CM5 0NB	Addition of first floor, internal re-configuration and external alterations.	Refused

c) To NOTE the following planning application(s) for which EFDC does not normally accept comment:

EPF/2127/22	Maltings Farm, Maltings Hill, Moreton, CM5 0JY	Application for Approval of Details Reserved by Condition 13 for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings.
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		Formation of new highway access and ancillary works.
EPF/2345/22	Maltings Farm, Maltings Hill, Moreton, CM5 0JY	Application for Approval of Details reserved by condition 3 'External finishes' for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings. Formation of new highway

d) To NOTE the following planning applications that are still to be considered by the Council, the deadline for this Council's response being 14 November 2022 (these applications will be dealt with by the way of delegated powers to the Clerk)

EPF/2204/22	Police House, Church Road, Moreton, CM5 0JD	Single storey rear extension, loft conversion and new roof above converted garage
EPF/2364/22	Black Hall, Bridge Road, Moreton, Ongar, CM5 0LJ	Application for Grade II Listed Building for proposed cleaning & removal of black exterior barn paint on historic exterior beams.
EPF/2372/22	Maltings Farm, Maltings Hill, Moreton, Ongar, CM5 0JY	Application for Variation of Conditions 2 & 11 for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings. Formation of new highway access and ancillary works).

e) To NOTE suspected/reported breach and enforcement appeals:

EPF/2833/21 Against a Refusal	Stonehall House Tilegate Road Magdalen Laver CM5 0EG	Proposed erection of an ancillary outbuilding.
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## 17. FINACIAL MATTERS

a) To APPROVE the following (September to October) payments:

Payment	To	For	Total
BACS	G Paddan	Reimbursement – clear storage boxes (£32.00) + travel Sept 24 miles x 45p = £10.80	£42.80
BACS	EFDC	Play in the Park – 16 August (one session)	£95.00
BACS	A Rogers	September Payroll	£25.00
BACS	G Paddan	September Salary	£768.00
BACS	HMRC	September NI & Tax	£222.40
BACS	ML VH	Hire of Hall – 13 and 28 September 2022	£40.00
BACS	G Paddan	October Salary	£768.00
BACS	A Rogers	October Payroll	£25.00
BACS	HMRC	October NI + Tax	£222.40

b) To NOTE the Bank Balances as at 31 October 2022:

Balance per bank statement as at 31 August 2022	Unity Deposit	£33,610.62	
	Unity Current	£4,836.66	
			<b>£38,447.28</b>
Less: Any unrepresented cheque/payment at 31 October 2022		0.00	

Opening Balance as at 1 September 2022		38,447.28	
Less payments to 31 October 2022		5,624.72	
Balances per bank statements as at 31 October 2022	Unity Deposit	£32,665.73	
	Unity Current	£211.94	<b>£32,877.67</b>

**18. DATES OF 2023 MEETINGS AND OPEN MEETING IN DECEMBER**

Open meeting 6 December 2022 – Christmas lights switch on at 7pm and Open meeting at 7.30pm

To confirm the following dates:

10 January 2023

14 March 2023

9 May 2023

11 July 2023

12 September 2023

14 November 2023

5 December 2023 – Open meeting

**19. In the event that the Agenda contains Exempt (pink) pages or an item which needs to be discussed confidentially, to CONSIDER the following motion to be proposed by the Chairman:**

*‘That the public and the press be excluded from the meeting, The Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed (Public Bodies (Admissions to Meetings Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972).’*

There is currently no confidential item to be considered)
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