

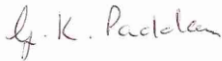
**MORETON, BOBINGWORTH AND THE LAVERS  
PARISH COUNCIL**

Clerk: Mrs Gurdip Paddan

Email: [mblparishcouncil@gmail.com](mailto:mblparishcouncil@gmail.com)

Dear Councillor

You are hereby summoned to attend a Meeting of the Moreton, Bobbingworth and the Lavers Parish Council which will be held on 12 July 2022 at 7.30pm at Moreton Village Hall.



G Paddan  
Parish Clerk and RFO  
6 July 2022

Members of the public and press are invited to attend this meeting. This meeting may be recorded for the purposes of ensuring accurate minutes. Members of the public should be aware that should they choose to speak, their voice will be picked up by this recording.

AGENDA

1. **APOLOGIES FOR ABSENCE**  
To RECEIVE any apologies for absence.
2. **OTHER ABSENCES**  
To NOTE any absences for which no apology has been received.
3. **DECLARATIONS OF INTEREST RECEIVE**  
To receive any Declarations of Interest by Members. A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non-Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.
4. **CONFIRMATION OF MINUTES**  
To APPROVE as a correct record the Minutes of the Annual Parish Meeting of 17 May 2022 and the Annual Council meeting held on 17 May 2022, copies of both meetings have been circulated.
5. **PARISHIONERS' FORUM**  
To RECEIVE questions from members of the public. In accordance with an agreed procedure, the time allocated for public questions may be limited to 10 minutes or such other period determined by the Chairman of the Meeting.
6. **REPORTS**  
To RECEIVE any verbal reports from Councillors, which may include those who are representatives on Committees, Working Groups, Outside Bodies or who have attended other meeting. Councillors are asked to note that no decisions can be taken under this agenda item.
  - a) Chairman's Report
  - b) Vice Chairman's Report
  - c) District and County Councillor Reports – if any
  - d) Parish Councillor Reports - if any

7. JUBILEE EVENT

The Council had agreed a contingency fund of £550 for the Pentium Jubilee Event on 27 April 2022. Please see Financial Summary below – item 17(d).

8. CHRISTMAS TREE

This item is referred from the Annual Parish meeting held on 17 May 2022. Members to consider replacing the current Christmas tree which is not healthy.

9. TREE PLANTING AND PLAQUE LOCATION(S)

Members to consider planting trees and locating plaques within the Parish to mark the Platinum Jubilee. This item has been referred from the Jubilee Funding meeting held on 27 April 2022.

10. LIST OF AREAS THAT REQUIRE MAINTENANCE

At the last meeting Members were asked to send in locations that require maintenance. The following has been received for consideration and action:

- a. Hedge growing out: Wynters Cottage, Hastingwood Road, Ongar

11. APPOINTMENT OF INTERNAL AUDITOR

Members to receive an update on the current situation regarding the internal audit and to appoint an internal auditor for next two years – audits 2022/23 and 2023/24.

12. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

To RECEIVE the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to RECEIVE such correspondence and communication as the Clerk may place before the Council. Items under this agenda item are for NOTING only:

- a) Play in the Park – notice of the event being held on 16 August 2022 at Bobbingworth Nature Reserve has been advertised.
- b) Gigaclear – supporting rural communities with ultrafast Wi-Fi for village halls etc.
- c) ECC, EALC, EFDC and RCCE information is emailed to Members regularly, as received.
- d) Rural Policing – Sergeant Ben Felton has written to introduce himself and his Essex Police Rural Engagement Team, which is a uniformed team working from Police HQ at Chelmsford. They lead on five key areas:
  - High value theft of plant (such as tractors, farm machinery, GPS units)
  - Large scale fly tipping
  - Wildlife Crime (such as hare coursing and poaching)
  - Rural Road Safety
  - Unlawful Encampments

They do investigate and advise on a whole range of rural issues outside of the listed areas above.

I have invited Sgt .B Felton to our Open meeting in December.

13. FUNDING AVAILABLE FROM EALC

Bulletin on funding was received from EALC and had been circulated to Members for consideration. Members to discuss potential project that funding could be sourced for.

14. PARISH DEFIBRILLATORS

The defibrillator training was delivered on 11 June 2022. The trainers have advised that codes and location should be visible on the box housing the defibrillator.

The following to be considered:

- a) Maintenance of the defibrillators
- b) Updating information on site to save time in an emergency – i.e. code and location of the AED unit
- c) Further training to be considered – later this year or early next year

15. CO-OPTION OF COUNCILLOR TO FILL VACANCY FOR THE LAVERS WARD

The EFDC casual vacancy notice period has ended and no election was called, therefore, the Parish Council is able to co-opt a councillor to fill the vacancy.

16. PLANNING

- a) To NOTE the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/0096/22	Southern Lodge Pedlars End Moreton, CM5 0LW	Certificate of lawful development for use of existing annexe as separate dwelling with proposed independent vehicle entrance.
No objection		
EPF/0761/22	Laughters Farm Faggotters Lane Matching Tye CM17 0NU	Demolition of existing rear conservatory and replacing with new rear extension.
No objection		
EPF/1014/22	Highfield Moreton Road Bobbingworth CM5 0LU	Demolition of existing single-storey rear extension and outbuilding. Construction of new first floor above existing footprint and loft conversion (revised application to EPF/0269/22).
No objection		
EPF/0941/22	2 Moreton Gate Pedlars End Moreton CM5 0GP	Proposed rear single storey extension, 1st floor extension, floor extension, construction of a new dormer window, new rear access and internal alterations.
No objection		

- b) Councillors are asked to NOTE the following Planning decisions by EFDC:

EPF/0495/22	Hobbs View Moreton Road Ongar CM5 0LX	Replacement dwelling and garaging within existing garden curtilage - minor house redesign and repositioning within curtilage.	Permission Refused
EPF/2384/21	New Farm House Newhouse Lane Ongar CM5 0DH	Alterations to existing residential annexe.	Permission Granted (with conditions)
EPF/2833/21	Stonehall House Tilegate Road Magdalen Laver CM5 0EG	Proposed erection of an ancillary outbuilding.	Permission Refused
EPF/2856/21	Embleys Farm Fyfield Road Moreton CM5 0HY	Construction of a domestic garden shed.	Permission Granted (with conditions)
EPF/3241/21	Phoenix Epping Hotel North Weald Bassett Epping CM16 6RZ	Application for Variation of condition 3 for EPF/2223/19, (Extension and alteration of the former Little Chef building associated with the Travelodge at Epping Road, North Weald	Permission Granted (with conditions)

		Epping plus change of use to C1 use in the form of 6 serviced apartments).	
EPF/3285/21	Little Roothings Little Laver Road Moreton CM5 0JE	Two storey side extension to create a home office an enlarged drawing room and two bedrooms with en-suites.	Permission Refused
EPF/0368/22	Newhouse Lane Ongar Essex CM5 0DH	Grade II Listed Building Application for proposed alterations to the existing residential annexe.	Permission Granted (with conditions)
EPF/0509/22	Greens Farm Little Laver Road Moreton CM5 0JE	Addition of two number rooflights into roof on east elevation and change to window on west elevation.	Permission Granted (with conditions)
EPF/0096/22 CLD	Southern Lodge Moreton, Ongar CM5 0LW	Application for a Lawful Development Certificate for existing annexe.	Lawful
EPF/0570/22 CLD	Whitesides Tilegate Road Ongar CM5 0ED	Application for a Lawful Development certificate for existing use of garden (residential use), currently classed as agricultural land.	Lawful
EPF/3231/21	Tilegate Farm Tilegate Road High Laver CM5 0EA	Application for Variation of Condition 2 for EPF/1052/17. (Demolition of existing industrial and storage workshops and equestrian buildings and replacement with three residential units plus annex and outbuilding together with reconfiguring of access road and landscaping).	Permission Granted (with conditions)

c) To NOTE the following planning application(s) for which EFDC does not normally accept comment:

EPF/0874/22	High Laver House Harlow Road, High Laver, Ongar, CM5 0DR	Application for a Lawful Development Certificate for a Proposed construction of garaging and garden equipment store.
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d) To NOTE the following planning applications that are still to be considered by the Council, the deadline for this Council's response being 25 July 2022 these applications will be dealt with by the way of delegated powers to the Clerk:

EPF/0950/22	Weald Lodge, Magdalen Laver, CM16 6AU	Replacement amenity building (annex)
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## 17. FINANCIAL MATTERS

a) To APPROVE the following payments:

BACS	EALC & NALC	Affiliation fee	£388.63
	Zurich	Insurance	£368.56
BACS	G Paddan	Salary (April)	£749.85
BACS	HMRC	April – NI+Tax	£298.72
BACS	A Rogers	Payroll	£22.00
BACS	G Paddan	Reimbursement: Data storage device £46.79 + Travel 27 & 30 April + 17 May = 48ml x 45p = £21.60	£71.39

		+ Heating for 30 April at MVH £3.00	
BACS	EALC	Planning training – 30 April	£766.80
BACS	A Rogers	Payroll - May	£22.00
BACS	HMRC	May – NI+Tax	£346.81
BACS	G Paddan	Salary (May)	£729.51
BACS	G Paddan	Overtime	£167.19
BACS	M Hall	Reimbursement of four invoices: Kelly Designs – Inv 2328. £70.00 Kelly Designs – Inv 2329. £50.00 Bespoke rosettes – BO14301. £55.40 J & D Williams - Inv 14941. £60.00	£235.40
BACS	ML V Hall	Hall Hire 11 June for Defib Training	£30.00
BACS	G Paddan	Salary (June)	£910.05
BACS	HMRC	June – NI + Tax	£356.47
BACS	G Paddan	Reimbursement - milage £12.60 (11 June and 12 July) and defib trainer – Paul (£5.14 lunch)	£17.74
BACS	RCCE	Subscription (Inv 7443)	£72.60
BACS	A Rogers	Payroll June	£22.00
BACS	V Butler	Subscript. for email address (Vikatechost)	£34.00

b) To NOTE the Bank Balances as at 5 July 2022:

Unity Current Account	£783.27
Unity Deposit Account	£39,110.62

c) VAT reclaimed and a sum of £312.84 has been received from HMRC for 2021-22.

d) Breakdown of Jubilee Funding:

£235.40 paid for the invoices listed above. The agreed contingency fund was £550 (27 April 2022). It was confirmed by Cllr Hall that the Dog Show made an income £240. Three donations of £100 each have been noted for - Chelsea Pensions, Morris Dancers and Bell Ringers. In line with the approved minutes of the meeting held on \*27 April 2022, the income to be offset against the expenditure and therefore the outstanding amount to be paid by the Parish Council is £60.00; once all invoices have been received.

*\*The Chairman summed up the proposal and stated that this event was for the Parishes of Moreton and Bobbingworth and the amount requested of £550 was in effect a contingency. If sufficient funds are raised by an activity and if one activity exceeds the estimated cost, the funds will be transferred between activities. If there was a profit at each activity there will be no invoices submitted to the Parish Council. The Council was not looking to make money out of this event.*

#### 18. DATE OF NEXT MEETING

13 September 2022 at Magdalen Laver Village Hall.

19. In the event that the Agenda contains Exempt (pink) pages or an item which needs to be discussed confidentially, to CONSIDER the following motion to be proposed by the Chairman:

*‘That the public and the press be excluded from the meeting, The Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed (Public Bodies (Admissions to Meetings Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972).’*

There is currently no confidential item to be considered)
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