

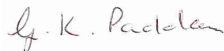
**MORETON, BOBINGWORTH AND THE LAVERS
PARISH COUNCIL**

Clerk: Mrs Gurdip Paddan

Email: mbldparishcouncil@gmail.com

Dear Councillor

You are hereby summoned to attend a Meeting of the Moreton, Bobbingworth and the Lavers Parish Council which will be held on 11 January 2022 at 7.30pm at Moreton Village Hall.



G Paddan
Parish Clerk and RFO
5 January 2022

Members of the public and press are invited to attend this meeting. This meeting may be recorded for the purposes of ensuring accurate minutes. Members of the public should be aware that should they choose to speak, their voice will be picked up by this recording.

AGENDA

1. APOLOGIES FOR ABSENCE
To RECEIVE any apologies for absence.
2. OTHER ABSENCES
To NOTE any absences for which no apology has been received.
3. DECLARATIONS OF INTEREST RECEIVE
To receive any Declarations of Interest by Members. A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non-Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.
4. CONFIRMATION OF MINUTES
To APPROVE as a correct record the Minutes of the Parish Council Meeting held on 21 September 2021, copy of which has been circulated.
5. PARISHIONERS' FORUM
To RECEIVE questions from members of the public. In accordance with an agreed procedure, the time allocated for public questions may be limited to 10 minutes or such other period determined by the Chairman of the Meeting.
6. REPORTS
To RECEIVE any verbal reports from Councillors, which may include those who are representatives on Committees, Working Groups, Outside Bodies or who have attended other meeting. Councillors are asked to note that no decisions can be taken under this agenda item.
 - a) Chairman's Report
 - b) Vice Chairman's Report
 - c) District and County Councillor Reports – Cllr I Hadley (EFDC) and Cllr J McIvor's (ECC), if any received.
 - d) Parish Councillor Reports - if any.

7. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

To RECEIVE the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to RECEIVE such correspondence and communication as the Clerk may place before the Council. Items under this agenda item are for NOTING only:

- a) Zurich Insurance – have advised that if a Council is expecting to have more than 500 attendees at an event to mark the Queen’s Platinum Jubilee; additional cover needs to be arranged. If expecting less than 500 attendees at an event, at any one time, the authority is covered under your existing policy, as long as you’ve carried out the appropriate risk assessments.
- b) EALC – 78th AGM and Conference at Hylands House in Chelmsford on Thursday 22nd September 2022. The event is free. Maximum of two delegates per council.
- c) Essex Highway – A414 between northern town boundary; signing defects (defibrillator sign), this issue has been added to their inspection list and the Council will receive further updates as the issue is assessed.
- d) EALC, RCCE, EFDC and ECC information emailed to Councillors for information.

8. DEDICATED EMAIL ADDRESSES FOR COUNCILLORS

The Clerk has emailed username and password to individual councillors to set up the email address.

9. JUBILEE FUNDING – EALC BULLETIN OF 18 NOVEMBER 2021

Information on Lottery Jubilee Funding was circulated to Members via the EALC bulletin of 18 November 2021. This funding, if the application is successful would enable a small council to afford their jubilee/coronation beacon to purchase. Council to CONFIRM whether it wishes to apply for funding.

10. ITEMS FROM OPEN MEETING HELD 7 DECEMBER 2021

First Aid and Defibrillator training – one Councillor has confirmed attendance for training.

11. RURAL AFFORDABLE HOUSING AND HOUSING NEEDS SURVEY

Members received a presentation from Laura Atkinson at the Open Parish meeting on 7 December 2021. Hard copies will be available at the meeting. The Council has worked with RCCE’s RHE and Community Led Housing Advisor to carry out a Housing Needs Survey, a copy of the survey is attached to the agenda as Appendix A. Members to DISCUSS how best to achieve Rural Affordable Housing on rural exception sites to meet the needs of the Parish.

12. HIGHWAYS DEVOLUTION SCHEME

The emails received from councils that had taken part in the Highways Devolution Scheme had been circulated to Members, as requested at the last meeting. A number of comments were received via email indicating that the Parish Council should not get involved in the devolution scheme. The grant would be in the order of £1,200 per annum. Council to CONFIRM whether or not to commit to the Highways Devolution Scheme.

13. WAR MEMORIAL

Councillors to DISCUSS/AGREE the work needed and financial contribution to replace the lettering on the War Memorial. The War Memorial is not listed, as confirmed by EFDC.

14. NORTH WEALD AIRFIELD EMPLOYMENT SITE

Epping Forest District Council is seeking views on the North Weald Airfield Employment Site Strategic Masterplan. The District Council has undertaken further technical studies and has updated the strategic masterplan for the North Weald Airfield Employment site. The consultation period runs from 8 December 2021 to 30 January 2022 and they will be sharing the updated designs, which will be submitted to their Cabinet meeting for endorsement in early 2022.

Councillors to DISCUSS and AGREE a response due to potential implications of increased traffic and employment for the Parish.

15. PLANNING

- a) To NOTE the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/2857/21	4 Mill Lane Moreton Ongar CM5 0DN	Removal of existing side conservatory, proposed two storey side extension & single storey front extension (with a projecting ground floor bay feature & roof of the bay to be used as a terrace off the master bedroom).
The Parish Council has NO OBJECTION to the planning application but would like the following observations to be noted: The new extension replaced the existing conservatory and the overall area being extended equates to an increase of 55% of the original footprint, which we believe is now allowed by EFDC, not 40% as in previous years. This property and the adjoining No 3 both sit on high ground and have a set of concrete steps up to the front entrance which has been taken as the front 'Building line' thereby incorporating the front area into the extension. However due to the gradient the front concrete steps have been reinstated again to the front of the newly created 'Building Line'. This small 3 bedroom property will undoubtedly benefit from this planning proposal and in keeping with permissions already allowed by EFDC.		
EPF/0895/21 AMENDED PLAN	The Cottage, Church Road, Moreton, Ongar, CM5 0JD	Proposed replacement with a pair of semi-detached houses.
The Parish Council has NO OBJECTION to the application. Originally the Parish Council had objected, as it contravened the MBL Neighbourhood Plan policy 1.1 ' <i>New open market housing developments should predominantly comprise of one or two bedroomed houses.</i> ' Since the application has been amended to create two small houses with two bedrooms; this is fully compliant with our Neighbourhood Plan. At the time of the original consultation Members expressed concerns over car parking at this site and we hope that ample car parking (off road) is made available on the frontage of this site.		
EPF/2996/21	4 Mill Lane Moreton, CM5 0DN	Proposed vehicle crossover from highway into application property.
The Parish Council has NO OBJECTION to the application. It was noted that there is already a crossover driveway leading up to the house, which is much further along the road at the end of the side garden and would give access to the other building that is clearly within the garden land.		
EPF/2856/21	Embleys Farm Fyfield Road Moreton, CM5 0HY	Construction of a domestic garden shed.
The Parish Council has NO OBJECTION to the application.		

- b) Councillors are asked to NOTE the following Planning decision(s) by EFDC:

EPF/2202/21	Aston, Kents Lane North Weald Bassett Epping CM16 6AX	Proposed two storey rear extension.	Permission granted (With Conditions)
EPF/2394/21	4 Envilles Cottages Abbess Road Little Laver Ongar, CM5 0JH	Erection of double storey side extension & single storey rear extension.	Permission granted (With Conditions)
EPF/2396/21	Green Oaks Threshers Bush Matching Harlow, CM17 0NS	Change of Land use to Garden/Residential Curtilage	Permission refused.
EPF/2409/21	The Dog and Pickle Church Road Moreton Ongar, CM5 0LF	Construction of a rear single storey flat roof orangery extension with render to match existing, with roof lantern and external door.	Permission refused.

EPF/3249/18	Rolls Farm Hastingwood Road Ongar, CM5 0EN	Change of use of redundant former agricultural buildings to 6 offices.	Permission granted (With Conditions)
EPF/2040/21	Embleys Farm, Binder Loams Ltd Fyfield Road Moreton Ongar, CM5 0HY	Outline planning application for the erection of a barn for the processing and storage of topsoil.	Permission refused.
EPF/2421/21	The Dog and Pickle Church Road Moreton Ongar, CM5 0LF	Grade II Listed Building application for a proposed construction of a rear single storey flat roof orangery extension with render to match existing, with roof lantern and external door.	Permission refused.
EPF/3267/18	Rolls Farm Hastingwood Road Ongar, CM5 0EN	Grade II Listed Building Consent for change of use of redundant former agricultural buildings to 6 offices.	Permission granted (With Conditions)
EPF/1237/21	Greens Farm Little Laver Road Moreton Ongar, CM5 0JE	Application for Approval of Details reserved by condition 8 'Approval of Habitat Regulation 77' for EPF/0122/19. (Application for Prior Approval for a proposed conversion of an existing agricultural building to x 1 no. single dwelling house (change of use).	Condition(s) Discharged
EPF/1237/21	Greens Farm Little Laver Road Moreton, CM5 0JE	Application for Approval of Details reserved by condition 8 'Approval of Habitat Regulation 77' for EPF/0122/19. (Application for Prior Approval for a proposed conversion of an existing agricultural building to x 1 no. single dwelling house (change of use).	Details Approved (subject to Legal Agreement)

- c) To NOTE the following planning application(s) for which EFDC does not normally accept comment:

EPF/3082/21	8 Pedlars End Moreton, CM5 0LR	Application for a Lawful Development certificate for a proposed loft conversion.
EPF/3246/21	Spinney Farm Barn Tilegate, High Laver, Ongar, CM5 0DZ	Application for approval of details reserved by condition 6 'Verification report' on planning approval EPF/1735/18 (Change of use of barn to single dwelling incorporating, lifting of barn, reconstruction of catslide extensions, construction of conjoined annexe with glazed link and changes to fenestration)

- d) To NOTE the following planning applications that are still to be considered by the Council, the deadline for this Council's response being 3 January 2022 (these applications will be dealt with by the way of delegated powers to the Clerk)

EPF/2833/21	Stonehall House Tilegate Road Magdalen Laver Ongar, CM5 0EG	Proposed erection of an ancillary outbuilding.
EPF/3003/21	Home View Greenman Road	Proposed single storey garden store / garden room. (Resubmission - altered roof form to

	Magdalen Laver Ongar, CM5 0ES	fit within Class E Permitted Development).
EPF/2503/21	Vojan Restaurant Epping Road Bobbingworth Ongar, CM5 0DE	First floor extension above restaurant to create space for a HMO.
EPF/3120/21	Molmans Tilegate Road Magdalen Laver Ongar, CM5 0EH	Proposed three bay garages.
EPF/3137/21 Listed Building Consent	Molmans Tilegate Road Magdalen Laver Ongar, CM5 0EH	Application for Grade II Listed Building consent for a proposed three bay garage.
EPF/2856/21	Embleys Farm Fyfield Road Moreton, CM5 0HY	Construction of a domestic garden shed.

e) To NOTE suspected breach/appeal

EPF/0367/21	Watergate Watery Lane Matching Green Harlow CM17 0RQ	Reason for Appeal: against a refusal ref: 21/3279219 3-bay car port to front garden of the dwelling house & extension to the existing front porch.
EPF/1804/21	Home View Greenman Road Magdalen Laver Ongar, CM5 0ES	Proposed single storey garden store / garden room. Permission refused by EFDC. MBL PC requested an enforcement notice, as two single storey buildings had been erected. Response from EFDC: Enforcement Officer has spoken to the owner of the property and he is considering an appeal against the planning refusal.

16. BUDGET 2022/23

Councillors are asked to CONSIDER and APPROVE the budget for 2022/23 as attached at Appendix B.

17. PRECEPT 2022/23

Members are asked to CONSIDER and AGREE the precept for 2022/23 as attached within Appendix B.

The precept is based on 1065 electors as of 1 December 2021. Details of a 1-7% increase are shown below:

% increase	Precept - applied increase	Additional cost per household
1	£16,447.85	£28.21
2	£16,610.70	£28.49
3	£16,773.55	£28.77
4	£16,936.40	£29.05
5	£17,099.25	£29.33
6	£17,262.10	£29.61
7	£17,424.95	£29.89

The tax base which will be used to calculate the 2022/23 Band D Council Tax rate for Moreton Bobbingworth and the Lavers Parish Council is **609.9**.

It should be noted that there is currently no cap on parish precepts but there may be changes in the future.

18. FINACIAL MATTERS

a) To APPROVE the payments listed below:

Payment	To	For	Total
BACS	HMRC	Employee and Employer NI + tax (Nov)	£162.65
BACS	G Paddan	November Salary £929.44 + O/T £96.80	£1026.24
BACS	G Paddan	Reimbursement – Printing £75.00 Refreshments + heating. £53.70 Ink cartridge + water £15.65 Travel 33 miles @ 45p = £14.85	£159.20
BACS	A Rogers	Payroll Oct	£20.00
BACS	EALC	Training – Cllr Hall	£84.00
BACS	Magdalen Laver Village Hall	Hire of Magdalen Village Hall – November PC mtg	£20.00
BACS	EALC	Training – Cllr Crosbie and Clerk	£168.00
BACS	Information Commissioner	Data Protection Fee	£40
BACS	G Paddan	December Salary	£911.64
BACS	HMRC	Employee and Employer NI + tax (Dec)	£352.25
BACS	A Rogers	Payroll Nov	£20
BACS	A Rogers	Payroll Dec	£20

b) To NOTE the Bank Balances as at 4 January 2022:

Unity Current Account	£616.84
Unity Deposit Account	£27,465.39

19. DATE OF MEETINGS FOR 2022

Members to endorse the 2022 meetings dates published on the website:

January 11th	Moreton Village Hall
March 8th	Magdalen Lavers Village Hall
May 17th - Annual and Council	Moreton Village Hall
July 12th	Moreton Village Hall
September 13th	Magdalen Lavers Village Hall
November 8th	Moreton Village Hall
December 6th Christmas tree light swich on and Open Parish meeting	Moreton Green Moreton Village Hall

20. In the event that the Agenda contains Exempt (pink) pages or an item which needs to be discussed confidentially, to CONSIDER the following motion to be proposed by the Chairman:

‘That the public and the press be excluded from the meeting, The Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed (Public Bodies (Admissions to Meetings Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972).’

There is currently NO confidential item to be considered)
