

**MORETON, BOBINGWORTH AND THE LAVERS  
PARISH COUNCIL**

Clerk: Mrs Gurdip Paddan

Email: [mblparishcouncil@gmail.com](mailto:mblparishcouncil@gmail.com)

Dear Councillor

You are hereby summoned to attend a Meeting of the Moreton, Bobbingworth and the Lavers Parish Council, which will be held on Tuesday 10 January 2023 at 7.30pm at Moreton Village Hall.



G Paddan  
Parish Clerk and RFO  
4 January 2023

Members of the public and press are invited to attend this meeting. This meeting may be recorded for the purposes of ensuring accurate minutes. Members of the public should be aware that should they choose to speak, their voice will be picked up by this recording.

AGENDA

1. **APOLOGIES FOR ABSENCE**  
To RECEIVE any apologies for absence.
2. **OTHER ABSENCES**  
To NOTE any absences for which no apology has been received.
3. **DECLARATIONS OF INTEREST RECEIVE**  
To receive any Declarations of Interest by Members. A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non-Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.
4. **CONFIRMATION OF MINUTES**  
To APPROVE as a correct record the Minutes of the meeting held on 8 November 2022.
5. **PARISHIONERS' FORUM**  
To RECEIVE questions from members of the public. In accordance with an agreed procedure, the time allocated for public questions may be limited to 10 minutes or such other period determined by the Chairman of the Meeting.
6. **REPORTS**  
To RECEIVE any verbal reports from Councillors, which may include those who are representatives on Committees, Working Groups, Outside Bodies or who have attended other meeting. Councillors are asked to note that no decisions can be taken under this agenda item.
  - a) Chairman's Report
  - b) Vice Chairman's Report
  - c) District and County Councillor Reports – if any
  - d) Parish Councillor Reports - if any

7. TREE PLANTING AND PLAQUE LOCATION(S)  
Members to receive an update from Cllr Stuart on planting trees within the Parish.
8. NOTICEBOARD FOR LITTLE LAVER  
Cllr Darken reported back on the sorry state of the noticeboard at Little Laver. In consultation with the Chairman, the Clerk obtained quotation as follows:  
Noticeboards Online – wall mounted in green A1 size - £450 ex VAT. Post mounted A1 size £695 ex VAT.
9. SPEED REDUCTION – 20mph IS PLENTY, WASTE BIN STICKERS  
At the Open Parish Meeting a request was made for 20 is plenty speed reduction waste bin stickers/notice at the cost of £160.80. Members to consider and approve the request.
10. APPOINTMENT OF EXTERNAL AUDITOR  
Members to note that PKF Littlejohn LLP have been appointed as the External Auditor for the next five years.
11. COUNCIL INSURANCE  
Members were advised at a previous meeting that the Council's defibrillators had not been included within the Insurance Schedule. Zurich Insurance have now updated our policy and it has not had any effect on this year's premium however there will be an increase of around £30.00 to next year's premium. Current annual premium with Zurich Insurance is ££368.56.  
  
A quote has been obtained from BHIB Council Insurance for £389.00 inclusive of 12% insurance premium. A three-year long term undertaking would reduce the annual premium to £369.72 including insurance premium tax. Please note that this quotation does not include the defibrillators.
12. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT  
To RECEIVE the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to RECEIVE such correspondence and communication as the Clerk may place before the Council. Items under this agenda item are for NOTING only:
  - a) Email has been sent to Affinity Water to collect abandoned road work signs from the Parish.
  - b) Email was sent to Sergeant Ben Felton following the Police attendance and presentation at the Open Parish meeting. Sergeant Felton has confirmed the he will add the speeding issue location to his list for checks when officer are in the area. Unfortunately the parking outside the school has to be covered by community policing, as his Team is small and covers the County.
  - c) Communication has been received from EFDC in respect of a session at Bobbingworth Nature Reserve – Play in the Park for summer. EFDC are requesting Town and Parish Councils to increase their contribution per session from £95 to £140.
  - d) The village sign at the end of Gainsthorpe Road had been damaged by a vehicle and the legs badly bent. The sign has been collected by the Highway Rangers and they will fit new legs and replace the sign.
13. PARISH DEFIBRILLATORS  
Update from the Clerk on the following:
  - a) Regular Maintenance of defibrillators – report from Paul Elliott
  - b) training to be confirmed for 2023 – dates being considered
14. RIDE FOR LONDON – 2023  
Members to receive an update from Cllr Martin. The Council can apply for funding for a sports related project. Ride London will not be going through our Parish.
15. MBL COMPLAINTS POLICY  
Member to consider, amend and approve the attached Complaints Policy at Appendix B.
16. PLANNING APPLICATION EPF/2911/22 – MAST ON MORETON VILLAGE GREEN

The application is for a mast, which will be 15m high on the grass area behind the Council's Christmas tree and noticeboard in Moreton. Members to consider the location and visual impact of the proposed mast.

17. PLANNING

a) To NOTE the following planning applications below which have been responded to by way of the Clerk's delegated powers following email consultation with Councillors:

EPF/2204/22	Police House, Church Road, Moreton, CM5 0JD	Single storey rear extension, loft conversion and new roof above converted garage
No objection		
EPF/2364/22	Black Hall, Bridge Road, Moreton, Ongar, CM5 0LJ	Application for Grade II Listed Building for proposed cleaning & removal of black exterior barn paint on historic exterior beams.
No objection		
EPF/2372/22	Maltings Farm, Maltings Hill, Moreton, Ongar CM5 0JY	Application for Variation of Conditions 2 & 11 for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings. Formation of new highway access and ancillary works).
No objection		
EPF/2460/22	Glenwood, Pedlars End, Moreton, Ongar, CM5 0LW	Prior approval for change of use of office into one dwelling (Class C3) and associated development
No objection		
EPF/2025/22	Stone Cottage, Little Laver Road, Little Laver CM17 0RH	Detached cart lodge with room over.
<p>The Parish Council has no objection to the application, as it supports 'working remotely from home'. The Planning Authority should include a condition; that the existing overuse parking at the front of the building known as Stone Cottage is prohibited once the Cart Lodge is developed.</p> <p>Any damage caused by the development to the verges, hedges and nearby footpath to be made good to preserve the surrounding environment. As Little Laver Road is a much valued and used Lane for recreation by rambler, cyclist and horse riders connecting to nearby villages, as well as the historic Little Laver Church.</p>		
EPF/2520/22	Ashlyns Organic Farm Shop, Epping Road, North Weald Bassett, Epping, CM16 6RZ	Removal of Existing Lean-Too Buildings and Construction of Replacement Extension to Existing Farm Shop
No objection		
EPF/2596/22	3 Envilles Cottages, Abbess Road, Little Laver, Ongar, CM5 0JH	Proposed double storey side extension
No objection		

EPF/2712/22	Auckingford Bridge Cottage, Epping Road, Bobbingworth, Ongar, CM5 0DD	First floor rear extension. Front extension to create feature entrance. Change of windows.
No objection		
EPF/2769/22	The Lodge Harlow Road High Laver, CM5 0DR	Extend existing detached garage with three more bays
No objection		

b) Councillors are asked to NOTE the following Planning decision by EFDC:

EPF/0761/22	Laughters Farm Faggotters Lane Matching Tye CM17 0NU	Demolition of existing rear conservatory and replacing with new rear extension.	Approve with Conditions
EPF/1719/22	Maltings Farm, Maltings Hill, Moreton, Ongar, CM5 0JY	Application for Approval of Details Reserved by Condition 3 'Types and colours of external finishes' for EPF/1656/20 (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings.	Approved
EPF/1699/22	Maltings Farm, Maltings Hill, Moreton, Ongar, CM5 0JY	Approval of Details Reserved by Conditions 7 'Flood Risk Assessment' 8 'Foul and surface water' and 12 'Construction method statement' for EPF/1656/20 (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling.	Split
EPF/1691/22	3 Envilles Cottages, Abbess Road, Little Laver, Ongar, CM5 0JH	Side return first floor 1950 x 4 metre timber framed extension supported by a steel mezzanine. Small window located on the east side facing a private road.	Withdrawn
EPF/1811/22	Leather Bottle, Watery Lane, Little Laver, Harlow CM17 0RQ	Application for a Lawful Development certificate for existing use of a biomass boiler in the workshop for Ofgem. The biomass boiler replaced an existing woodchip boiler in 2013 in the same building. A building has been at the site since early 1980s.	Lawful

EPF/1844/22	Land at Blake Hall, Stony Lane, Ongar, CM5 0DG, adj to A414 (opposite Water End Farm)	TPO/EPF/105/10 (Ref: T8) T1: Oak - Reduce, as specified.	Approved with Conditions
EPF/2345/22	Maltings Farm, Maltings Hill, Moreton, Ongar, CM5 0JY	Application for Approval of Details reserved by condition 3 'External finishes' for EPF/1656/20. (Reserved matters application to EPF/0181/18 for removal of outbuildings and existing dwelling. Erection of three detached dwellings. Formation of new highway	Approved
EPF/1983/22	High Laver House, Harlow Road, High Laver, Ongar, CM5 0DR	Amendments to elevational materials and alterations to extension roof along with associated works (Approved under EPF/1534/22)	Refused
EPF/1572/22	Little Mushrooms, Pedlars End, Moreton, CM5 0LW	Single storey front extension	Approved with Conditions
EPF/2539/22	Croxton, Weald Bridge Road, North Weald Bassett, Epping, CM16 6AU	Application to determine if Prior Approval is required for a Larger Home Extension measuring 8.00 metres, height to eaves of 3.00 metres & a maximum height of 3.00 metres.	Not Required

c) To NOTE the following planning application(s) for which EFDC does not normally accept comment:

None

d) To NOTE the following planning applications that are still to be considered by the Council, the deadline for this Council's response being 11 January 2023 (these applications will be dealt with by the way of delegated powers to the Clerk)

EPF/2883/22	Land Adjacent to Tilegate Farm, Tilegate Road, High Laver, Ongar, CM5 0EA	Construction of a natural pond together with new tree planting and associated landscaping
EPF/2884/22	High Laver House, Harlow Road, High Laver CM5 0DR	Amendments to elevations and windows and alterations to extension roof along with associated works.

e) To NOTE suspected breach

None.

18. BUDGET 2023/24

Members are asked to consider and agree the precept for 2023/24 as attached within Appendix A

19. PRECEPT 2023/24

Members are asked to consider and agree the precept for 2023/24 as attached within Appendix A

20. FINACIAL MATTERS

a) To approve the payments listed below:

Payment	To	For	Total
BACS	G Paddan	Travel – Thornwood and Moreton 28 x 45p = £12.60 Xmas flyer – printing (£65) Heating 8 Nov - £3	£80.60
BACS	E Crosbie	Hosepipe for watering + batteries for Xmas lights	£90.47
BACS	A Rogers	Nov Payroll	£25.00
BACS	G Paddan	Nov Salary	£941.76
BACS	HMRC	Nov NI + Tax	£319.24
BACS	Dawson Flower/Landscape Ltd	Christmas Tree + delivery charge	£552.00
BACS	V Butler	Vikatechost – email domain	£28.00
BACS	G Paddan	Wine, orange juice and mince pies = £47.50 Heating and kitchen use at VH £8 Travel 6/12/22 – 13 x 45p = £5.85 Ink cartridge £14.00	£75.35
BACS	Moreton VH	Hire of hall 8 x £25	£200.00
BACS	E Crosbie	Batteries & cable for Xmas tree	£18.98
BACS	G Paddan	Dec Salary	£768.00
BACS	A Rogers	Dec Payroll	£25.00
BACS	HMRC	Dec Tax & NI	£219.88
BACS	ICO	Data Protection - Sub	£40.00

b) To NOTE the Bank Balances as at 31 December 2022:

Deposit Account	£28,264.35
Current Account	<u>£ 1,322.14</u>
Total	£29,586.49

21. DATE OF NEXT MEETING

13 March 2023 at Magdalen Lavers Village Hall.

22. In the event that the Agenda contains Exempt (pink) pages or an item which needs to be discussed confidentially, to CONSIDER the following motion to be proposed by the Chairman:

*‘That the public and the press be excluded from the meeting, The Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed (Public Bodies (Admissions to Meetings Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972).’*

There is currently no confidential item to be considered)
---